

AdministrationAttendance at National Conventions

The Superintendent shall each year have the option of attending national conventions with prior approval by the Board of Education. Upon the approval of the Superintendent and the Board of Education, the Secondary Principal, Middle School Principal, and the Elementary Principal may also attend an appropriate national convention each year. The Board approval of administrators' attendance at national conventions shall be considered at the time of contract issuance, and said provision, if approved, shall be part of the administrators' contracts. Normally permission to attend a national convention shall not be granted to an administrator in his or her first year with the Holdrege Public Schools.

*If a first-year administrator is granted permission to attend a national convention, expenses for such attendance shall be allowed, provided that should the administrator not return for the next school year the cost of the administrator's attendance at such national convention shall be deducted from the administrator's last pay check. Any convention expenses already paid for a first-year administrator who chooses to terminate his or her employment at the end of the contract year shall be refunded by that administrator to the district.*

Approved national conventions include: the American Association of School Administrators, the National Association of Elementary School Principals (NAESP), the National Association of Secondary Principals (NASSP), the Association for Supervision and Curriculum Development (ASCD), the American Association of School Administrators (AASA), the National Association of School Boards (NASB), or other conferences approved by the Board of Education. Any expenses allowed shall be consistent with those allowed through the guidelines approved by the Board for the Superintendent.

The Superintendent, Secondary Principal, Middle School Principal, and Elementary Principal, when approved to attend a national convention, shall be allowed expenses which shall include registration fee, transportation, lodging, meals and incidentals not to exceed the amount specified in the contract of such administrator. In the absence of such contractual provisions, the expenses allowed shall be the amount approved in writing in advance by the Board of Education or the Superintendent. Ticket stubs, receipts, and, other records pertaining to expenses incurred shall be submitted.

The expenses of the spouse of the administrator, accompanying the administrator on the convention trip, shall be borne by the administrator.

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