

Personnel - All Employees

Duty Hours of Employees

- A. Administrative personnel shall be on duty when and at such times as the responsibilities of their position dictates. The Superintendent shall set the duty hours of administrative staff.
- B. Unless otherwise provided, teachers shall be on duty from 7:45 a.m. until 3:45 p.m.
- C. All other staff shall be on duty as determined by the Superintendent with a one half hour duty free lunch period.

Date of Adoption: January 10, 2005