

New Construction

Facilities - Change Orders

- A. Change order requests will be initiated by the architect/owner prior to the implementation of the change contemplated.
- B. Change order requests will be reviewed by the Superintendent and facilities committee, and be subject to approval by the Superintendent and facilities committee.
- C. When approved, copies of change orders will be distributed to the Superintendent, the facilities committee, the contractor, and the architect.
- D. All change orders will be reported as part of the Routine Business Agenda -- Progress Report on Construction Projects.

Date of Adoption: October 10, 2005