## **Business Operations**

## Sales and Disposal of Books, Equipment, Vehicles, and Supplies

The Superintendent is authorized and directed to dispose of books, furniture and equipment upon approval of such disposition by an affirmative record vote at a regular meeting of at least two-thirds of all members of the Board.

Such disposal may be by public or private sale, or by taking bids and selling to the highest or most responsible bidder. The following procedures shall be followed:

- 1. The intention to sell shall be publicized, via school newsletter, a weekly memo, a bulletin posting, a newspaper advertisement, or other means suitable to the value and nature of the property.
- 2. Items which are offered for sale in an approved manner which are not sold after a reasonable period of time may be considered to have no value and may be disposed of as determined by the Superintendent and reported to the Board.
- 3. Vehicles may be traded in for another vehicle as part of the purchasing process.

Legal Reference: Neb. Rev. Stat. §79-10,114

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