

# Holdrege Public Schools

Empowering ALL Students For Success

[www.holdrege-dusters.org](http://www.holdrege-dusters.org)

P.O. Box 2002 • Holdrege • Nebraska • 68949-2002

An Equal Opportunity Agency

August 1, 2020

Greetings from Holdrege Elementary Schools! This year we will have **Back to School Night** two days before school begins. It will take place on **Tuesday, August 11**. School will begin on **Thursday, August 13**. This will look different from years past as we are trying to keep numbers of individuals lower in the building that afternoon and evening. We are offering five sessions asking families to attend your session according to your child's last name. If your children have different last names and fall within different sessions, pick one time and attend for all of your family at that time. We ask that only one parent or guardian attend with their elementary students. Please do not bring older or younger siblings. Here is the schedule:

**Student last name begins with:**

**A to E**  
**F to J**  
**K to O**  
**P to T**  
**V to Z**

**Back to School Night Session:**

**3:00-3:45 p.m.**  
**3:45-4:30 p.m.**  
**4:30-5:15 p.m.**  
**5:15-6:00 p.m.**  
**6:00-6:45 p.m.**

Please help us with social distancing and following healthy protocols. Please don't come earlier than your time slot or overstay in order to move the groups through as safely as possible.

If those times do not work for you or you prefer not to be with this number of individuals you may call or email 7:00-8:00 p.m. that night or during business hours the next day to find out who your child's teacher will be for the 2020-2021 school year. You can contact Amber Porter, Principal, at [amber.porter@dusters.org](mailto:amber.porter@dusters.org) or Christy Drews, Secretary, at [christy.drews@dusters.org](mailto:christy.drews@dusters.org). For those choosing not to attend Back to School Night, your child's information packet will be sent home on the first day of school.

I know this is a very different start to our school year, but we are excited about the school year we have planned for your child at Holdrege Elementary Schools. We will be following our Return to School Learning Plan. We still have many plans for instructional excellence at Holdrege Public Schools and we want to make our elementary programs a great success for all students. We will continue our direct instruction in Reading using Wonders. We will be increasing our efforts at all grade levels to individualize instruction. If your child is placed in a small group, you will be contacted. We will continue with Saxon Math.

Our goal is to ensure that all students are challenged to progress at a level that's best for them. Every child has areas of the curriculum in which they need assistance and areas in which they excel. We want to identify your child's strengths and needs and address both in order to provide a truly outstanding educational experience. We

Central Office  
Phone • (308) 995-8663  
Fax • (308) 995-6956  
Todd Hillyard, Superintendent

Technology  
Brad Larson, Technology  
Coordinator

Holdrege High School  
Phone • (308) 995-6558  
Robert Drews, Principal  
Scott Schoneman, Activities Dir.  
Julie Freburg, Guidance  
Phone • (308) 995-8988

Holdrege Middle School  
Phone • (308) 995-5421  
Angela Girard, Principal

Holdrege Elementary School  
Phone • (308) 995-4339  
Amber Porter, Principal

Holdrege Public Schools  
Special Services and  
Early Childhood Education  
Phone • (308) 995-4048  
Shana Boxler, Director

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will continue to use Measures of Academic Progress (MAP) assessments as well as DIBELS to identify areas of growth and areas of need.

Remember that you will be able to sign up to receive the newsletter by email if you have not already done so. You may also get paper copies in the office if you wish. We will use the Infinite Campus messaging system to send information via phone which is also able to send texts to your cell phone and emails. We will also have an updated website that will have more updated information this year.

Holdrege Elementary Schools will continue to cultivate a safe, responsible, respectful school culture where every child has the opportunity to experience an effective learning climate and learn the important social, behavioral, and organizational strategies they need to become successful learners in elementary school and beyond.

Thank you for working with us during these challenges. These truly are unprecedented times. We have been privileged to work with supportive families and are grateful for all of you! Have a wonderful school year. We are so glad to welcome you here!

Sincerely,

*Amber Porter*

Amber Porter, Elementary Principal

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1ero de Agosto, 2020

¡Saludos desde la Escuela Primaria de Holdrege! Este año tendremos la Noche de Regreso a la Escuela dos días antes de que comience la escuela. Se llevará a cabo el martes 11 de agosto. Las clases comenzarán el jueves 13 de agosto. Esto se verá diferente de los años pasados ya que estamos tratando de mantener un número menor de personas en el edificio esa tarde y noche. Estamos ofreciendo cinco sesiones pidiendo a las familias que asistan a su sesión de acuerdo con el apellido de su hijo. Si sus hijos tienen apellidos diferentes y se encuentran en diferentes sesiones, elija una vez y asista a toda su familia en ese momento. Pedimos que solo un padre o tutor asista con sus alumnos de primaria. Por favor no traiga hermanos mayores o menores. Aquí está el horario:

Si el apellido del estudiante empieza con:

A a E

F a J

K a O

P a T

V a Z

Será la sesión a las:

3:00-3:45 p.m.

3:45-4:30 p.m.

4:30-5:15 p.m.

5:15-6:00 p.m.

6:00-6:45 p.m.

**Por favor, ayúdenos con el distanciamiento social y el seguimiento de protocolos saludables. Por favor, no venga antes de su franja horaria o de estancia excesiva con el fin de mover los grupos a través de la forma más segura posible.**

Si esos horarios no funcionan para usted o prefiere no estar con este número de personas, puede llamar o enviar un correo electrónico de 7:00 a 8:00 p.m. esa noche o durante el horario comercial del día siguiente para saber quién será el maestro de su hijo para el año escolar 2020-2021. Puede contactar a Amber Porter, directora, [amber.porter@dusters.org](mailto:amber.porter@dusters.org) o Christy Drews, secretaria, a [christy.drews@dusters.org](mailto:christy.drews@dusters.org). Para aquellos que eligen no asistir a la Noche de Regreso a la Escuela, el paquete de información de su hijo será enviado a casa el primer día de clases.

Sé que este es un comienzo muy diferente para nuestro año escolar, pero estamos entusiasmados con el año escolar que hemos planeado para su hijo en la Escuela Primaria de Holdrege. Seguiremos nuestro plan de aprendizaje de regreso a la escuela. Todavía tenemos muchos planes para la excelencia educativa en las Escuelas Públicas de Holdrege y queremos que nuestros programas de primaria sean un gran éxito para todos los estudiantes. Continuaremos nuestra instrucción directa en Lectura usando Wonders. Aumentaremos nuestros esfuerzos en todos los niveles de grado para individualizar la instrucción. Si su hijo es colocado en un grupo pequeño, será contactado. Continuaremos con Saxon Math.

Nuestro objetivo es garantizar que todos los estudiantes tengan el desafío de progresar al nivel que sea mejor para ellos. Cada niño tiene áreas del plan de estudios en las que necesitan asistencia y áreas en las que se destacan. Queremos identificar las fortalezas y necesidades de su hijo y abordar ambas para proporcionar una experiencia educativa verdaderamente sobresaliente. Continuaremos utilizando las evaluaciones de Medidas de Progreso Académico (MAP), así como DIBELS para identificar áreas de crecimiento y áreas de necesidad.

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Recuerde que podrá suscribirse para recibir el boletín por correo electrónico si aún no lo ha hecho. También puede obtener copias en papel en la oficina si lo desea. Utilizaremos el sistema de mensajería Infinite Campus para enviar información por teléfono, que también puede enviar mensajes de texto a su teléfono celular y correos electrónicos. También tendremos un sitio web actualizado que tendrá información más actualizada este año.

Las escuelas primarias Holdrege continuarán cultivando una cultura escolar segura, responsable y respetuosa donde cada niño tiene la oportunidad de experimentar un clima de aprendizaje efectivo y aprender las importantes estrategias sociales, de comportamiento y organización que necesitan para convertirse en estudiantes exitosos en la escuela primaria y más allá.

Gracias por trabajar con nosotros durante estos desafíos. Estos realmente son tiempos sin precedentes. ¡Hemos tenido el privilegio de trabajar con familias de apoyo y estamos agradecidos por todos ustedes! Que tengan un maravilloso año escolar. ¡Estamos muy contentos de darle la bienvenida aquí!

Sinceramente,

*Amber Porter*

Amber Porter, Directora de Primaria

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*Shana Boxler, Director*

# Holdrege Elementary School Newsletter

August 2020

## **Dates to Remember**

### **Monday, August 3:**

School office open 8:00AM to 4:00 PM

### **Tuesday, August 11:**

Back to School Night--see Mrs. Porter's letter for details

### **Thursday, August 13:**

First day of school: 1:25 PM dismissal

### **Friday, August 14:**

1:25 PM dismissal (every Friday)

### **Monday, September 7:**

Labor Day--No School

### **Mailing address:**

PO Box 2002  
Holdrege, NE 68949

### **Phone Numbers:**

Elementary: 995-4339  
Special Services & Preschool:  
995-4048

### **Holdrege Public Schools**

### **Website:**

[www.dusters.org](http://www.dusters.org)



**PLEASE REFER TO DUSTERS.ORG FOR COVID 19 RETURN TO SCHOOL PLAN & MORE DETAILED INFORMATION.**

## **Back to School Night**

Holdrege Elementary School will be hosting Back to School Night and orientation on Tuesday, August 11. There is a separate letter in this mailing detailing Back to School Night and other information from our principal. Classroom assignments will be posted outside the classroom doors as we have done in previous years. Students and parents will have the opportunity to meet their new teacher and familiarize themselves with the building.

## **New to Holdrege Elementary School?**

If your child is a new student (kindergarten or transferring from another school) we must have the following for our records:

- Enrollment Form
- Birth Certificate: This needs to have the raised seal and cannot be a hospital or "keepsake" copy. (A copy will be made for our files and your original returned). State law requires that all new students must provide a certified copy of the student's birth certificate.
- Immunizations form: The form is required by the State of Nebraska and is due before a child can attend school.
- Physical Examination: This is required for students entering kindergarten, seventh grade, and any students transferring from another state. The form should be signed by a physician. An eye exam may be completed either by a physician as part of the physical or by an optometrist.

## **Early Dismissals**

School will be dismissed at 1:25 PM on Thursday, August 13. School is dismissed at 1:25 PM every Friday school is in session so all teachers can participate in collaboration time. If there are

changes to this schedule, families will be notified by our automated system and/or notes that come home with your child from school.

# Holdrege Elementary School Newsletter

August 2020

## Fechas para Recordar

**Lunes, 3 de Agosto**

Las oficina escolares abren de 8 AM a 4 PM

**Martes, 11 de Agosto**

Noche de Regreso a la Escuela  
ver la carta de la señora Porter  
para más detalles

**Jueves, 13 de agosto:**

el primer día de escuela- salida  
a la 1:25 p.m. el primer

**Viernes, 14 de agosto:**

salida a la 1:25 PM  
salida todos los viernes

**Lunes, 7 de septiembre:**

No hay clases-Labor Day

**Dirección Postal:**

PO Box 2002

Holdrege, NE 68949

**Número de Teléfono:**

Elementales 995-4339

Special Services & Preschool:  
995-4048

**Sitio web de las Escuelas**

**Públicas de Holdrege:**

[www.dusters.org](http://www.dusters.org)



**CONSULTE A DUSTERS.ORG PARA COVID  
19 RETURN TO SCHOOL PLAN &  
DETAILED INFORMATION.**

## **Noche de Regreso a la Escuela**

Las Escuelas Elemental de Holdrege estarán auspiciando la Noche de Regreso a la Escuela y orientación para elementales el martes, 11 de agosto. Hay una carta por separado en este envío detallando Noche de Regreso a la escuela y otra información por parte de nuestros administradores elemental. La lista del salón asignado estará puesta fuera de las puertas de los salones de clase como siempre hemos hecho en años previos. Los estudiantes y padres tendrán la oportunidad de conocer a su nuevo maestro y familiarizarse con el edificio.

## **Nuevo a la escuela Primaria de Holdrege?**

Si su hijo es un nuevo estudiante (kinder o transfiriendo de otra escuela) tenemos que tener las siguientes formas para nuestros archivos:

- Forma de matriculación.
- Certificado de nacimiento: Esto tiene que tener el cello oficial y no podrá ser el del hospital o una copia de "recuerdo". (Tomaremos una copia para nuestros archivos y el documento original se devolverá). La ley del estado requiere que cada nuevo estudiante proporciona una copia certificado del certificado de nacimiento del estudiante.
- Forma de vacunas: Esta forma es requerida por el estado y debe de ser entregado antes de que el niño pueda atender la escuela.
- Examen Físico: Esto es requerido para todos los estudiantes entrando al kinder, séptimo grado, y transferido de otro estado. La forma debe de ser firmado por un médico. Un examen de ojos puede ser completado por un médico como

parte de su fisico, o un optometrista.

## **Salida Temprana**

La escuela saldrá a la 1:25 pm el jueves 13 de agosto. La escuela acabará a la 1:25 PM todos los viernes que esté en sesión para que todos los maestros puedan participar en los Grupos de Estudio para la Facultad Entera. Si hay cambios a este horario, las familias serán notificadas por medio del sistema automático de llamadas y/o, por medio de notas de parte de la escuela mandadas a la casa con su niño.

# Holdrege Elementary School Newsletter

## August 2020

### School Office Hours

Starting August 3 the school office is open each weekday. If you would like to make payments, ask questions, set up an Infinite Campus portal account for your family, bring in paperwork, or receive assistance filling out forms before the school year starts, please stop in.

### Shoes for PE

In order to protect the new gym floor, each elementary student will need to bring a pair of tennis shoes for PE to be kept at school during the year.

### School Pictures for 2020

School pictures will be taken on Tuesday, September 22 and Wednesday, September 23 by Studio B. Detailed information will be sent home prior to picture day. You will also be able to purchase a composite picture of your child's class.

### Medications at School

In order for school staff to administer medication at school, parents must fill out a medication consent form. This includes prescription and non-prescription medication. Additionally, prescription medications must be in the original labeled bottle or container from the pharmacist with the child's name, name of medication, and dosage. Non-prescription or over-the-counter medications need to be in the original labeled container/bottle. This is in compliance with



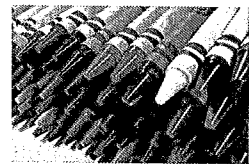
Nebraska State law. The forms are available on the Holdrege Public Schools' website, [www.dusters.org](http://www.dusters.org) under the Health Services Tab in the District category. You may also get a form in the office. If you have any questions, please contact Abbie Soneson, School Nurse.

### School Supplies

With this newsletter is a school supply list for grades K-4. Classroom teachers may send home requests for other items for special projects that particular class is doing.

We do have some donated school supplies so please contact the school office if you need help in this area.

Besides the school supplies on the list, students may need to purchase the following:



- Headphones: can be purchased at school for \$5.00. All K-4 students will need these, whether purchased at school or at a store.
- Assignment Notebook: all 4th grade students will be given an assignment notebook free of charge. If a replacement is needed, it will cost \$5.00.

# Holdrege Elementary School Newsletter

August 2020

## Horario de Oficinas Escolares

Comenzando el 3 de agosto, las oficinas escolares estarán abiertas todos los días de la semana. Si le gustaría hacer pagos, hacer preguntas, abrir una cuenta de "Infinite Campus" para su familia o recibir ayuda llenando formularios antes del comienzo del año escolar, favor de pasar por allí.

## Tenis para educación

Para proteger el piso nuevo del gimnasio, cada estudiante de primaria tendrá que traer un par de tenis para educación física que tendrán que dejar en la escuela durante el año escolar.

## Día de Fotografías

Fotos escolares serán tomadas el martes 22 de septiembre y miércoles 23 de septiembre por Studio B. Información detallada será mandado a casa antes del día de fotos. también podrá comprar una foto compuesto del salón de su hijo/a

## Medicamentos en la Escuela

Para que el personal escolar pueda administrar medicamentos en la escuela, los padres deberán de llenar un formulario de consentimiento de medicamento. Esto incluye medicamento con receta y sin receta. Además, los medicamentos de receta deberán de estar en la botella o envase original de la farmacia con el nombre del niño, nombre del medicamento y dosis.

Medicamentos sin receta necesitan estar en sus envases/botellas originales. Esto es conforme a la ley del Estado de Nebraska. Las formas están disponibles en el website de las Escuelas Públicas de Holdrege, en [www.dusters.org](http://www.dusters.org) bajo la sección de "Health Services" (Salud y Bienestar) en la parte de arriba. También puede buscar una forma en la oficina. Gracias por acatarse a este reglamento. Si tiene alguna pregunta, favor de llamar a Abbie Soneson, Enfermera Escolar.



## Materiales Escolares

Con este boletín está la lista de materiales para los grados K-4. Los maestros podrían pedir otros artículos adicionales para proyectos especiales que esa clase en particular esté haciendo. Tenemos un número de materiales escolares donados; favor de contactar a la oficina escolar si necesita ayuda en esta área.



Además de los materiales escolares en la lista, los estudiantes podrían tener que comprar lo próximo:

- Audífonos: pueden ser comprados en la escuela por \$5.00. Todos los estudiantes de K-4 necesitarán estos sean comprados en la escuela o en una tienda.
- Libreta de Asignaciones: A todos los estudiantes del 4to grado se les dará un cuaderno de asignación gratis. Si se necesita un reemplazo, costará \$5.00.



# Holdrege Elementary School Newsletter

August 2020

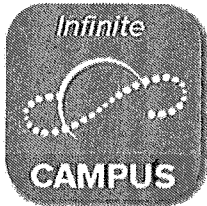
## Paying for School Items

In order to make sure our accounting stays accurate and that we serve you in the best way possible, we are asking you to do the following when paying for various things at school.

- Write a separate check for each item. Most items must be paid for separately, such as meals, headphones, and activity passes. An Activity Pass costs \$35.00.
- If you are paying with cash, please have **exact change** for each item purchased. We do not keep cash in the school offices to make change.
- Identify either in the memo section of the check or on an envelope which items you are paying for and your child's name.
- If possible, come to the school office before Back to School night to pay for these items.
- If you are receiving free or reduced price meals and would like assistance with purchasing headphones or activity passes, please be sure you have filled out the Fee Waiver Form that is included in this mailing with Free/Reduced Meal information. We must have this form and you must qualify in order to give you these items at no cost.

## Infinite Campus Parent Portal Signup

The school student information program that we use is called Infinite Campus. There is a parent information system included in this program. On this information system you will be able to



check your child's grades (if applicable), attendance, and deposit money into meal accounts and purchase an Activity Pass. If you do not yet have a login and password, call or stop by the office to set one up. The portal to Infinite Campus is on the school web page at [www.dusters.org](http://www.dusters.org). You only need one login to see every student in your household, and if you already have a login, you don't need to sign up again. We highly encourage every family to set up their Infinite Campus account.

## Classroom Treats

New this year--please read: All classroom treats (birthday, holiday, etc.) must be individually prepackaged. No homemade baked goods will be permitted.

# Holdrege Elementary School Newsletter

August 2020

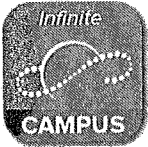
## Pagando por los Artículos Escolares

Para poder asegurarnos de que nuestras finanzas se mantengan precisas y que podamos servirle de la mejor manera posible, le estamos pidiendo que haga lo próximo al pagar varios cosas en la escuela.

- Escriba un cheque por separado . La mayoría de los artículos debe ser pagado por separado tales como comidas, auriculares y actividad pasa. Una actividad pase cuesta \$35.00.
- Si está pagando con dinero en efectivo, favor de tener el cambio exacto por cada artículo comprado. No mantenemos dinero en efectivo en las oficinas escolares para ofrecer cambio.
- Identifique en la sección de notas del cheque o en el sobre los artículos por los que está pagando y el nombre de su niño.
- Si es posible, venga a la oficina escolar antes de la Noche de Regreso a la Escuela para pagar por estos artículos.
- Si está recibiendo comidas gratis o de precio reducido y le gustaría ayuda comprando audífonos o actividad pase, favor de asegurarse de que haya llenado el formulario de Renuncio de Cuotas incluido en el ultimo correo con la Información de Comidas Gratis/Precio Reducido. Deberemos de tener esta forma para poder ofrecerle estos artículos sin costo alguno.

## Registro para el Portal de Padres de Infinite Campus

El programa informativo para los estudiantes escolares que utilizamos se llama Infinite Campus (Campo Infinito). Hay un sistema informativo para padres en este programa. En este sistema informativo podrá verificar las calificaciones de su niño (si aplica), su asistencia y podrá depositar dinero en las cuentas de comidas. Si usted todavía no tiene un nombre de usuario y una contraseña, llamada la escuela de su hijo para configurar uno. El portal para Infinite Campus se encuentra en la página web escolar al [www.dusters.org](http://www.dusters.org). Sólo necesita una cuenta para ver la información de todos los estudiantes en su hogar, y si ya tiene una cuenta, no necesita registrarse de nuevo. Recomendamos que todas las familias se registren para una cuenta en el Campus.



## Comida Para el Salón

Nuevo este año--por favor lea: Toda comida (para celebración de cumpleaños, días festivos, etc) deben de ser empaquetados individualmente. Comida hecha en casa, no será permitida.

# Holdrege Elementary School Newsletter

August 2020

## **In-Town Courtesy Shuttle**

Updated health information and requirements for transportation will be released with the Covid 19 Return to School plan.



Holdrege Public Schools offers an in-town shuttle route with 11 pickup/drop off points around Holdrege for students before and after school. In order to ride the shuttle bus, students must have a completed bus route/courtesy shuttle service form before riding. This form is found online at [www.dusters.org](http://www.dusters.org) under the parent tab. There will be no adult supervision at these sites; families will be responsible for being on-time. Students are expected to follow the bus rules stated in the Student Parent Handbook or face suspension or removal

of riding privileges.

All families using the courtesy shuttle will be required to pick a maximum of one morning and one afternoon location and students WILL NOT be allowed to switch based on reasons such as custody arrangements, individual sports/activities participation, church or social activities, child care schedules, play dates, or special occasions. Families who use the courtesy shuttle will need to decide which pick up and drop off location they will use and you will not be allowed to change unless there is a significant family event such as moving or permanently changing daycares. If there are days that your child needs to be picked up or dropped off at a location other than what you indicate on the form, you will need to make other arrangements for transportation.

On days school that dismiss at 1:25 PM, please adjust the times accordingly by two hours. All district transportation is handled through our Central Office so if you have questions at any time, please call 995-8663.

## **Students Arriving Late/Leaving Early**

If a student arrives after 8:05 AM., a parent/guardian must come into the school office to sign the student in. When you drop your child off without checking in, a school official may not be aware of their arrival. This becomes a safety issue because all doors are locked except the one in front. Because of this, there could be a possibility that a child could be locked out of the building without our knowledge.

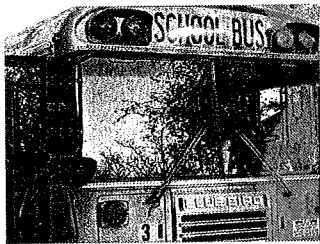
Likewise, if you need to pick up your child early from school due to an appointment, illness, etc., you will need to sign him/her out in the office. School personnel will call for your child to come to the office. It is our responsibility to know where students are at all times, and this allows us to know when children leave school for any reason. Thank you for your cooperation in keeping our schools and students safe.

# Holdrege Elementary School Newsletter

## August 2020

### Traslado local de cortesía

La información de salud actualizada y los requisitos para el transporte se divulgarán con Covid 19 el plan Devolución a la escuela.



Escuela Publicas de Holdrege estara ofreciendo un servicio de camión dentro de la ciudad con 11 paradas alrededor de Holdrege para los estudiantes antes y después de la escuela. Para poder viajar en el autobús de enlace, los estudiantes deben tener una ruta de autobús completa/formulario de servicio de transporte de cortesía antes de conducir. Este formulario se encuentra en línea en [www.dusters.org](http://www.dusters.org) bajo la ficha padre.No habra supervisión en estas paradas; familias serán responsables para esta ahí al tiempo.

Esperamos que los estudiantes sigan las reglas del camión como están dichas en el Manual de Padre e Estudiante o podrán tender privilegios de subirse al camión suspendidos o eliminación.

Todas las familias que usan el camión de cortesía tendrán que escoger un máximo de una ubicación en la mañana y una en la tarde y NO se permitirá que cambien por razones de arreglos de custodia, deportes individuales/ participación de actividades, actividades de iglesia o sociales, horarios de cuidado de niño, juegos en casa, u ocasiones especiales. Familias que usan el camión de cortesía tendrán que decidir cuál ubicación van a usar y no podrá ser cambiado a menos que haya un acontecimiento familiar significativo, como la mudanza o el cambio permanente de las guarderías. Si hay un día que su hijo tiene que cambiar de ubicación de la que indicaron en su forma, tendrán que hacer otros arreglos de transportación.

En los días de escuela despide a 1:25 PM, por favor ajustar en consecuencia los tiempos. Toda transportacion es manejado para nuestra Oficina Central, si tienen preguntas en cual quier momento por favor de llamar 995-8663.

### Estudiantes Llegando Tarde/Saliendo Temprano

Si un estudiante llega después de las 8:05 AM, un padre/guardián deberá de venir a la oficina escolar para firmar a su niño para entrar. Cuando deja a un niño sin firmarlo como que ha sido dejado, podría ser que un oficial escolar no se de cuenta de su llegada porque todas las puertas están cerradas (entrada con timbre) excepto uno en parte delantera. Es por esto que podría haber una posibilidad de que un niño se quede cerrado fuera de un edificio sin nuestro conocimiento.

Al igual, si tiene que recoger a su niño temprano de la escuela sea por una cita, enfermedad, etc., tendrá que firmarlo en la oficina para poder salir. El personal escolar llamará para que su niño vaya directo a la oficina. Es nuestra responsabilidad saber en dónde están los estudiantes en todo momento y esto nos permite saber cuando los niños salen de la escuela por cualquier razón. Gracias por su cooperación en mantener a nuestras escuelas y estudiantes seguros.

# Holdrege Elementary School Newsletter

August 2020

Holdrege Public Schools strives to provide each student with access to nutritious food each day. Below are some important things to note and included in the newsletter is detailed information and policies about our food service program.

## Kindergarten Snack Milk

Kindergarten students have the option of purchasing milk for snack time. Snack milk costs \$0.45 each day. Snack milk is optional, but it is not covered by free or reduced meal status so if your child receives free or reduced meals, you will still need to pay for this if you want your kindergartener to receive snack milk. We deduct the cost of snack milk through students' meal accounts, so if you want your kindergarten student to receive snack milk, please remember to account for these charges.

## Meal Prices

Meal prices for K-4 students for the 2018-19 school year are:

Breakfast: \$1.85

Lunch: \$2.90

Reduced Price Breakfast: \$0.30

Reduced Price Lunch: \$0.40

Adult Breakfast: \$2.20

Adult Lunch: \$3.80

Milk: \$0.45

Through Infinite Campus, you can check to see what your child's meal account balance is, as well as see what days your child has eaten. If you do not have a login set up, please contact your child's school office to do this.

## Breakfast

Each school day breakfast is served from 7:30—7:55 AM. Students who arrive after 7:55 AM will not be served. The only exception to this is if he/she is on a school bus that is delayed. The school doors will not open earlier than 7:30 AM

## Free and Reduced Meals and Fee Waiver Information

In this newsletter, you will find information about free and reduced meals and an application form. If your family meets certain guidelines based on income, you may qualify for free or reduced meals. If you received free or reduced priced meals last year, you will need to fill out another application this year; they are only effective for one year at a time. You only need to fill out one application for your entire family; be sure to include all family members in your household on the application form.

The application is the gold form. You can fill it out and turn it in at any time at any school building office or at the Central Office (505 14th Ave). If you need help filling out an application, please let us know and we will help you.

Also in this newsletter is a Fee Waiver Form (titled *Sharing Information With Other Programs*). If your household receives free or reduced meals, you are eligible to receive assistance for things such as headphones, field trips, activity tickets, and other items/programs as determined by the school. If you qualify for free or reduced meals and would like assistance with these items, you

# Holdrege Elementary School Newsletter

*August 2020*

**must fill out a Fee Waiver Form.** Please fill it out and turn it in with your Free and Reduced Meal application.

We encourage you to fill out these forms and return them as early as possible so that your status can be determined before the school year starts. If you would like assistance for items such as headphones, assignment notebooks, activity passes, etc., you must qualify for free or reduced meals and fill out a Fee Waiver form.

## **Sack Lunch**

If your child brings a sack lunch, he or she may purchase a milk at school for \$0.45. If your child brings something to drink from home, please note that it is against school rules to bring soda pop, energy drinks, or other carbonated drinks. Students are unable to reheat or refrigerate anything at school, so please be sure to store foods appropriately.

## **Weblink to Menus**

<https://www.myschoolmenus.com/instance/291/district/311>

Aug and Sept menus will be published by Aug 10th.

# Holdrege Elementary School Newsletter

August 2020

Las Escuelas Públicas de Holdrege se esfuerzan en proveerle a cada estudiante con el acceso a alimentos nutritivos cada día. A continuación hay algunas cosas importantes para tomar en cuenta e incluido en el boletín se encuentra información detallada y las normas sobre nuestro programa de servicio de comidas.

## Merienda de Leche del Kindergarten

Los estudiantes del Kindergarten tienen la opción de comprar leche para la merienda. El precio de la leche de merienda es \$0.45 cada día. La merienda de leche es opcional, pero no es cubierta por la posición de comidas gratis o de precio reducido, así que si su niño recibe comidas gratis o de precio reducido, todavía tendrá que pagar por esto si desea que su niño del kindergarten reciba una leche de merienda. Sacamos el costo de la leche de merienda por medio de la cuenta de comida del estudiante y si quiere que su estudiante del kínder reciba la leche,, favor de recordar de tomar en cuenta los cargos de esta.

## Precios de Comidas

Los precios de comidas para los estudiantes de K-4 para el año escolar 2018-19 son:

Desayuno: \$1.85

Almuerzo: \$2.90

Desayuno Precio Reducido: \$0.30

Almuerzo Precio Reducido: \$0.40

Desayuno Adulto: \$2.20

Almuerzo Adulto: \$3.80

Leche: \$0.45

Por medio de "Infinite Campus", puede verificar el estado de cuenta de almuerzo de su niño y al igual ver en cuales días su niño ha comido. Si no tiene una cuenta abierta, favor de contactar la oficina de su niño para poder hacer esto.

## Desayuno

Cada día escolar el desayuno sera servido de 7:30 a 7:55 AM. Estudiantes que llegan después de las 7:55 no serán servidos. La única excepción es si el camión está atrasado. Las puertas no se abrirán antes de las 7:30 AM.

## Comidas Gratis y de Precio Reducido e Información sobre Renuncio de Cuotas

En este boletín encontrará información sobre comidas gratis y de precio reducido y una solicitud. Si su familia cumple con ciertos requisitos basados en salario, podría cualificar para comidas gratis o de precio reducido. Si recibió comidas gratis o de precio reducido el año pasado, tendrá que volver a llenar otra solicitud de nuevo este año, pues solamente son efectivas por un año. Sólo tiene que completar una solicitud para su familia entera; favor de asegurarse de incluir a todos los miembros de su familia en su hogar.

# Holdrege Elementary School Newsletter

## August 2020

La solicitud es el formulario color oro. Lo puede llenar y devolver en cualquier momento a cualquiera oficina escolar o a la Oficina Central (505 14th Ave). Si necesita ayuda llenando la solicitud, favor en dejarnos saber y le ayudaremos.

También en este boletín está el formulario de la Renuncia de Cuotas (titled Forma de Rununcia de Cuota). Si su hogar recibe comidas gratis o de precio reducido, usted es elegible para recibir asistencia para cosas como las libretas de asignaciones, audífonos, excursiones, pases de actividades, y otros artículos/programas como sean determinados por la escuela. Si cualifica para las comidas gratis o de precio reducido y le gustaría ayuda con algunos de estos artículos, deberá de llenar el formulario de Renuncio de Cuotas. Favor de llenarlo y devolverlo con su solicitud de Comidas Gratis y de Precio Reducido.

Los alentamos a llenar estas formas y devolverlas lo más temprano posible para que su posición pueda ser determinada antes de que comience el año. Si necesita ayuda con artículos como los audífonos, pases de actividades, etc., debe de cualificar y llenar el formulario de Renuncio de Cuotas.

### **Bolsa de Almuerzo**

Si su niño trae una bolsa de almuerzo, podrán comprar leche en la escuela por \$0.45. Si su niño trae algo de beber de la casa, favor de tomar en cuenta que es en contra de las reglas escolares traer refrescos, bebidas energéticas, u otras bebidas carbonatadas. Los estudiantes no pueden recalentar o refrigerar nada, asegúrese de que las comidas estén seguramente selladas.

### **Weblink to Menus**

<https://www.myschoolmenus.com/instance/291/district/311>

Los menús de agosto y septiembre se publicarán antes del 10 de agosto.



**HOLDREGE ELEMENTARY SCHOOL**  
**2020-21 SCHOOL SUPPLY LIST**

The first day of school is Thursday, August 13, 2020. Back to School Night is Tuesday, August 11, 2020.

<u>Supplies</u>	<u>KINDERGARTEN</u> (label everything with student name)	<u>FIRST GRADE</u> (label everything with student name)	<u>SECOND GRADE</u>	<u>THIRD GRADE</u>	<u>FOURTH GRADE</u>
<u>Backpack</u>	Backpack (large enough for regular size folder)	Backpack	Backpack	Backpack	Backpack
<u>Crayons &amp; Colored Pencils</u>	Crayons-box of 24	Crayons-box of 48	Crayons-box of 24 Twistable colored pencils-optional	Crayons-box of 24	Twistable Colored Pencils Crayons-box of 24
<u>Markers &amp; Pens</u>		Washable Markers Dry erase markers-4 regular tip, 4 fine tip	2 yellow highlighters 2 Expo markers red, green or blue-- NO black, neon, or bright colors 2 fine tip dry erase markers (any color)	2 highlighters 2 Dry Erase Markers any color	Red Ink Pens-Pkg. of 12 2 Black dry erase markers-large 2 highlighters
<u>Kleenex</u>	Kleenex-1 large box	Kleenex-1 large box	Kleenex-2 large boxes	Kleenex-2 boxes	Kleenex-2 boxes
<u>Pencils</u>	6 sharpened #2 yellow school pencils	12 sharpened #2 yellow school pencils	12 sharpened #2 yellow school pencils	Large pkg. of sharpened #2 yellow school pencils	Large pkg. of sharpened #2 yellow school pencils
<u>Eraser</u>	Eraser	Eraser-2 large soft pink Pencil Topper Erasers	Eraser-3	Eraser	Eraser-2
<u>Headphones</u>	Headphones (no earbuds)	Headphones in ziplock bag with name on it	Headphones in ziplock bag with name on it	Headphones	Headphones
<u>Glue</u>	Glue Sticks 8-10 regular size	Glue Sticks-2 large	Glue Sticks-4 large Glue-bottle	Glue Sticks-4 regular Glue-bottle-4 oz.	Glue Sticks-2 jumbo or 6 regular
<u>Pencil Box/Bag</u>	Pencil Box (no zippers)	Pencil Box	Pencil Bags-2 zippered	Pencil Bag-zippered	Pencil Bag-zippered
<u>Scissors</u>	Scissors (children's)	Scissors	Scissors	Scissors	Scissors
<u>Folder</u>		Pocket Folders-2 durable		Pocket Folders-2	
<u>Notebook</u>		Notebook-writing or drawing		1 one-subject wide rule spiral	3 one-subject wide rule spiral
<u>Ziplock Bags</u>	Ziplock bag-1 large w/student name (for headphones)	Ziplock bags: 1 gallon size, 1 quart size		Ziplock Bag-1 large w/student name (for headphones)	Ziplock Bag-1 large w/student name (for headphones)
<u>Other</u>	Play-Doh 2 or 4 pack (not off-brand) Paint Shirt (old, oversize shirt) Bag/box of snacks for 20				Deodorant
<u>Shoes</u>	PE shoes to be kept at school	PE shoes to be kept at school	PE shoes to be kept at school	PE shoes to be kept at school	PE shoes to be kept at school
<u>Restrictions</u>			NO: notebooks, Trapper Keepers, sharpeners, folders, mechanical pencils	NO: Trapper Keepers, mechanical pencils, pencil sharpeners, water bottles	NO: Trapper Keepers or ink pens other than red

Send supplies on the first day of school—not on Back to School night  
 If you need assistance with school supplies, please contact your child's school office in August  
 Headphones may be purchased on your own or from the school for \$5.00  
 In August, teachers may request more supplies that are specific to their classrooms

**ESCUELAS ELEMENTAL DE HOLDREGE**  
**LISTA DE MATERIALES ESCOLARES 2020-21**

El primer día de escuela para la escuela elemental es el jueves 13 de agosto de 2020. Noche de Regreso a la escuela es el martes 11 de agosto de 2020.

<b>Materiales</b>	<b>KINDERGARTEN</b> (favor de poner el nombre de su niño en todo)	<b>Primer Grado</b> (favor de poner el nombre de su niño en todo)	<b>Segundo Grado</b>	<b>Tercer Grado</b>	<b>Cuarto Grado</b>
<b>Mochila</b>	Bolso escolar/mochila suficientemente grande para guardar un cartapacio de tamaño regular	Mochila	Mochila	Mochila	Mochila
<b>Crayolas y Lápices de Colores</b>	Crayolas-caja de 24	Crayolas-caja de 48	Caja de lápices de 24 lápices de colores trenzados-opcional	Crayolas-caja de 24	Lápices de colores trenzados (Twistables) Crayolas-caja de 24
<b>Los marcadores y bolígrafos</b>		Marcadores lavables rotuladores secos-4 punta regular, 4 punta fina	2 ambar pluma de highlighters, Marcadores Expo para pizarra: rojo, verde, o azul. No negro, neon, o colores brillantes rotuladores secos 2 punta fina	2 pluma de highlighters 2 rotuladores secos cualquier color	Las plumas de tinta rojas-Pkg. of 12 2 Negro rotuladores secos-grande 2 pluma de highlighter
<b>Kleenex</b>	Kleenex-1 caja grande	Kleenex-1 caja grande	Kleenex-2 caja grande	Kleenex-2 caja	Kleenex-2 caja
<b>Lápices</b>	6 lápices escolares con punta #2	12 lápices escolares con punta #2	12 Gran paquete de afilar lápices amarillos #2	Gran paquete de afilar lápices amarillos #2	Gran paquete de afilar lápices amarillos #2
<b>Gomas de borrar</b>	Gomas de borrar	grandes rosa suave borradores--2 borradores tipo gorrita para lápiz	Gomas de borrar-3	Gomas de borrar	Gomas de borrar-2
<b>Audifonos</b>	Audifonos (no earbuds)	Audifonos en la bolsa de ziplock con nombre	Audifonos en la bolsa de ziplock con nombre	Audifonos	Audifonos
<b>Pegamento</b>	Barras de pegamento 8-10 Tamaño normal	Barras de pegamento-2 grande	Barras de pegamento-4 grande Botella de pegamento	Barras de pegamento-4 normal Botella de pegamento-4 oz.	Barras de pegamento--2 grande or 6 normal
<b>Caja/cartuchera para lápices</b>	Lápiz sin cremalleras Cuadro	Bolsa o caja lápiz	Bolsa con cremallera lápiz--2	Bolsa con cremallera lápiz	Bolsa con cremallera lápiz
<b>Tijeras</b>	Tijeras (el niño)	Tijeras	Tijeras	Tijeras	Tijeras
<b>Carpetas</b>		Pocket carpetas duradera-2		Pocket carpetas-2	
<b>Libreta</b>		Escribir o dibujar portátil		Uno de espiral amplio tema regla--1	Uno de espiral amplio tema regla--3
<b>Ziplock bolsa</b>	Una bolsa grande ziplock con el nombre (para de audifonos)	tamaño de 1 galón, tamaño de 1 cuarto de galón			Una bolsa grande ziplock con el nombre (para de audifonos)
<b>Tambien</b>	Play-Doh 2 or 4 bulto (De marca) Camisa de Pintar Bolsa/caja de meriendas para 20 niños				Desodorante
<b>El Zapata</b>	Zapatos de Educacion Fisica-se quedan en la escuela	Zapatos de Educacion Fisica-se quedan en la escuela	Zapatos de Educacion Fisica-se quedan en la escuela	Zapatos de Educacion Fisica-se quedan en la escuela	Zapatos de Educacion Fisica-se quedan en la escuela
<b>Sustantivo</b>			NO: trapper keepers, saca puntas, cartapacios, lapices mecanicos	NO: Trapper Keepers o lapices mecanicos, el sacapuntas, botella de agua	NO: Trapper Keepers o bolígrafos excepto los de tinta roja

Envío de suministros en el primer día de escuela no en noche de regreso a la escuela  
 Si necesita ayuda con los útiles de la escuela, por favor póngase en contacto con su oficina de la escuela del niño en el mes de agosto.  
 Los auriculares se pueden adquirir en el propio o de la escuela por \$5.00 .  
 En el mes de agosto, los profesores pueden pedir más suministros que son específicos a sus aulas

## **COVID-19 Virus Response in School Food Service:**

### **What Lunchtime Solutions is doing to mitigate the spread of COVID-19**

As the beginning of the school year approaches, we know schools and families face difficult decisions and obstacles from the impact of COVID-19. As your school food service provider, Lunchtime Solutions is taking action to provide a safe work environment for our employees and a safe food service experience for our student customers. These actions include tools and employee training for executing our program in your schools safely, including changes in operations and the number of entrée choices we serve.

Our commitment to safety has never been more important as we face the challenges of preventing the spread of COVID-19.

#### **Changes in the foodservice program:**

You may notice several changes in breakfast and lunch service as your student returns to school in the fall. Dependent on your school and local health advisories, there could be several things that look different; however, you can still expect healthy and delicious food options that your student will enjoy and that meet USDA regulations as part of the National School Lunch Program.

- 1. Options:** To begin the school year, menu options will most likely be limited, and your student may notice less choices offered daily. Our options, even though limited, will be choices the students love, ensuring a high level of satisfaction.
  - a. If students visit the cafeteria and come through the line, every option will be individually wrapped or served directly to students, making self-serve stations limited to obsolete.
    - i. Decreasing choices while still serving options will help keep the line moving faster with less congestion and crowding of students. This in turn, will provide a safer food service experience for student customers.
    - ii. When possible, we have transitioned most options to individually wrapped items to further increase safety measures.
  - b. If schools opt to have students eat in the classroom, options could be limited due to ordering and delivery constraints.
  - c. Students will see fewer offerings in fruits and vegetables.
    - i. As an additional safety measure, self-serve fruit and veggie bars will be eliminated and replaced with staff serving students fruit and vegetable choices. To the best of our ability we will offer choices that students like and will eat. How these will be served will be dependent on each school building.
  
- 2. Supply shortages:** Food and supply shortages are very fluid, and we ask for your patience with our staff as menu option changes are inevitable.
  - a. Many suppliers are seeing challenges with providing everything we order due to manufacturing and supply chain limitations related to COVID-19.
    - i. You may have experienced this personally when you go to the grocery store or order groceries online.
  - b. Due to these potential shortages, some items are no longer available, and some will be substituted with similar options.
  - c. Our menus may change without notice due to supplier shortages.

#### **Staff Requirements to mitigate risk:**

We understand and empathize with the uncertainty of the situation you, as our customers, are experiencing. We want you to be aware of our prevention and response protocols as well as our plan to

help our employees, student customers, schools and communities prioritize the safety of everyone utilizing food service. Below is a high-level outline of the trainings, guidance, and safety protocols that have been put in place for every operation, at every school based off CDC recommendations and guidance:

**1. Kitchen Area Signage**

- a. Signs will be posted in the kitchen and they will serve as ongoing reminders to support our trainings on COVID-19 transmission and prevention, including face coverings, physical distancing, and hygiene.
- b. Signs will also be posted in the serving areas reminding students to stay 6-feet apart and to, "please only take the food they touch".

**2. Daily Health Assessments & Temperature Screenings**

- a. Prior to reporting to their work location, all foodservice employees are required to complete a daily health questionnaire provided by Lunchtime Solutions. This daily health screening includes a temperature check and a self-assessment of the symptoms associated with COVID-19 as outlined by the CDC.

**3. Physical Distancing & Face Coverings**

- a. To the extent feasible, employees will attempt to maintain at least 6-feet of physical distance in all interactions with fellow employees and customers.
- b. All employees are required to wear a face covering when 6-feet of physical distancing cannot be maintained and at all times when serving students and district personnel.

**4. Vendor & delivery driver protocols**

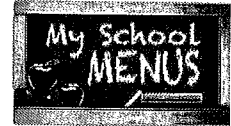
- a. All vendors are required to wear face coverings while delivering product or when in a school kitchen.

**5. Hygiene & Disinfection Protocols**

- a. Additional cleaning & disinfecting practices are being completed to ensure high touch areas are sanitized multiple times per day.

Lunchtime Solutions is partnering with your school to navigate any health emergency and to mitigate the risk of the spread of COVID-19. Together we will work to optimize nutrition while ensuring the health and safety of the students and communities we serve.

If you have any questions or concerns about the program or our mitigation protocols, please call your Food Service Director Casey Greenlee at [c.greenlee@lunchtimesolutions.com](mailto:c.greenlee@lunchtimesolutions.com) or (402)209-4465.



# Digital Menus

Your school and Lunchtime Solutions are happy to announce that we have a new look and greatly increased functionality of our on-line monthly menus web page.


## To Access Your Specific Menu:

Find the link to menus on your school district website, in the usual location as before. When students or parents link to see their menus through the district website, they will now **select their school name and menu from a drop-down box**. See the example below:


**Your School Name**

**Welcome! It's simple to get started:**

What is the name of your school?

Find a school... 

Which menu would you like to view?

Find a menu... 

**Go**

You can also download **My School Menus Phone App** for quick and easy access to menus on-the-go.



## **Features of your new live, interactive menu:**

- The monthly menu
- Program information and details
- Up to 180 languages translated by google translate
- Recipe details when you scroll the cursor over menu item such as
  - nutritional details
  - allergen information
  - Image or description of that recipe

Change School and Menu

2018-2019 Lunch, Grades 6-8

March 2018

Today

Select Month

My School MENUS

Filter by Allergens

Meal Prices

Elementary Breakfast: \$1.80  
Middle/High Brkfst: \$1.85  
Elementary Lunch: \$2.70  
Middle/High Lunch: \$2.95

Nutritional Details Here!

Fruit & Veggie Super Bar®

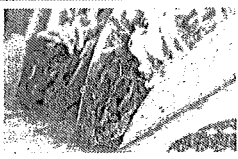
It is 100% choice of unrefined fruits and vegetables included with the lunch meal everyday.

This Month's Epic Meltdown

Farmer's Market Selections

26	27	28	1	2
<p>YI Build-A-Meal</p> <p>Lunch Entree</p> <p>A. Home-style Chicken Stew over Fresh Baked Blacuit</p> <p>Cheesy Taco Baked Potato - Potato Bar</p>	<p>YI Build-A-Meal</p> <p>Lunch Entree</p> <p>A. Home-style Buffalo Chicken Pasta and Dinner Roll</p> <p>Boneless Wings - Wing Station Only</p>	<p>YI Build-A-Meal</p> <p>Lunch Entree</p> <p>Home-style Beef Goulash with Garlic Breadstick</p> <p>Spiroy Ginger Garlic Chicken over Rice</p> <p>Tangarine Chicken over Rice</p> <p>A. Home-style Sausage Pizza</p> <p>A. Home-style Cheeze Pizza</p> <p>B. Cheesaburger</p> <p>B. Hot Dog</p> <p>B. Crispy Chicken Sandwich</p> <p>B. Spicy Chicken Sandwich</p> <p>Ham &amp; Cheese Sub</p> <p>Combo Sub</p> <p>Roasted Chicken &amp; Cheese Deli Wrap</p> <p>Taco Salad</p> <p>Fruit, Yogurt (&lt;15g sugar) &amp; Cheese Plate and Bread Sticks</p> <p>Sack Lunch</p> <p>Vegetables</p> <p>Green Beans</p> <p>Fruit and Veggie Bar</p> <p>Desserts</p> <p>Sugar Cookie</p> <p>Milk</p> <p>Milk Choices (1 cup)</p>	<p>YI Build-A-Meal</p> <p>Lunch Entree</p> <p>B. Chicken Nuggets and Dinner Roll</p> <p>Taco in a Bag - Mexican Bar Station ONLY - Beef</p> <p>A. Cool Ranch Taco in a Bag</p> <p>A. Home-style Buffalo Ranch Pizza</p> <p>A. Home-style Breakfast Pizza</p> <p>A. Home-style Cheeze Pizza</p> <p>B. Hot Dog</p> <p>B. Cheesaburger</p> <p>B. Crispy Chicken Sandwich</p> <p>B. Spicy Chicken Sandwich</p> <p>Ham &amp; Turkey Sub</p> <p>Combo Sub</p> <p>Roasted Ham Deli Wrap</p> <p>Chef Salad and Bread Sticks</p> <p>Fruit, Yogurt (&lt;15g sugar) &amp; Cheese Plate and Bread Sticks</p> <p>Sack Lunch</p> <p>Vegetables</p> <p>Mixed Vegetables</p> <p>Fruit and Veggie Bar</p> <p>Desserts</p> <p>Sugar Cookie</p> <p>Milk</p>	<p>YI Build-A-Meal</p> <p>Lunch Entree</p> <p>A. Maco Tots with Dinner Roll</p> <p>Spaghetti and Meatballs - PASTA BAR STATION ONLY</p> <p>Chicken Alfredo - PASTA BAR STATION ONLY</p> <p>A. Home-style Taco Pizza</p> <p>A. Home-style Cheeze Pizza</p> <p>B. Cheesaburger</p> <p>B. Hot Dog</p> <p>B. Crispy Chicken Sandwich</p> <p>B. Spicy Chicken Sandwich</p> <p>Perme w/ Creamy Sausage Manhana - PASTA BAR STATION ONLY</p> <p>Turkey &amp; Cheese Sub</p> <p>Grilled Chicken Salad and Bread Sticks</p> <p>Fruit, Yogurt (&lt;15g sugar) &amp; Cheese Plate and Bread Sticks</p> <p>Ham &amp; Cheese Sub</p> <p>Sack Lunch</p> <p>A. Home-style Mac Cheese Pizza</p> <p>Vegetables</p>

\* Pulled Pork Chinese Tacos with Rice



**Nutrition Facts**

Serving Weight: 319.92 g (11.3 oz)

Serving Size: 2 tacos

Amount Per Serving

**Calories 210**

Total Fat 10g 20%

Total Crap 10g 20%

Total Sugar 10g 20%

Total Protein 10g 20%

Total Fiber 10g 20%

Total Cholesterol 10g 20%

Total Sodium 10g 20%

Total Calcium 10g 20%

Total Iron 10g 20%

Total Zinc 10g 20%

Total Magnesium 10g 20%

Total Potassium 10g 20%

Total Phosphorus 10g 20%

Total Selenium 10g 20%

Total Manganese 10g 20%

Total Copper 10g 20%

Total Molybdenum 10g 20%

Total Vanadium 10g 20%

Total Nickel 10g 20%

Total Boron 10g 20%

Total Silicon 10g 20%

Total Fluorine 10g 20%

Total Iodine 10g 20%

Total Chlorine 10g 20%

Total Sulfur 10g 20%

Total Phosphorus 10g 20%

Total Selenium 10g 20%

Total Manganese 10g 20%

Total Copper 10g 20%

Total Molybdenum 10g 20%

Total Vanadium 10g 20%

Total Nickel 10g 20%

Total Boron 10g 20%

Total Silicon 10g 20%

Total Fluorine 10g 20%

Total Iodine 10g 20%

Total Chlorine 10g 20%

Total Sulfur 10g 20%

Allergens

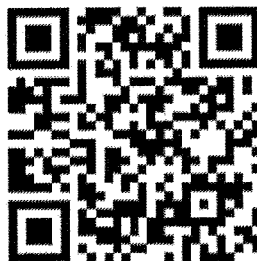
Attributes

Click on any menu item and see details such as nutritional values and description pops up for your review!

To help with this transition, we have gathered some frequently asked questions to help with the new program:

- Q. How do I access the new menus?**  
**Answer:** You can access the new menu platform through your district website or through My School Menus App.
- Q. How do I download the My School Menus App?**  
**Answer:** Go to the iTunes App Store or Google Play. Download the App: "My School Menus". Select State, Districts, and School. You can also use the QR Code below.
- Q. Do I need to use a special web browser?**  
**Answer:** Google Chrome is recommended for this platform to avoid common issues. It can be downloaded at this website: <https://www.google.com/chrome/browser/>
- Q. How can I print Menus?**  
**Answer:** Menus can be printed directly from Google Chrome using the print tool on the right of the menu view. We have a separate instruction guide available for the printing options.
- Who do I contact with questions or concerns?**  
**Answer:** Your Foodservice Directors contact information is located to the right side of your menus. You can also call your local kitchen for contact information.

To Download Phone App: Scan here or search "My School Menus" in the app store



# Holdrege Public Schools

Empowering ALL Students For Success

[www.dusters.org](http://www.dusters.org)

P.O. Box 2002 • Holdrege • Nebraska • 68949-2002  
An Equal Opportunity Agency

Dear Parent/Guardian:

Children need healthy meals to learn. **Holdrege Public Schools** offers healthy meals every school day. Breakfast costs **\$1.85 for PK-12**; lunch costs **\$2.90 for PK-4 and \$3.10 for 5-12**. The chef prepared entrée costs **\$2.25 (5-12 only)**. Your child(ren) may qualify for free or reduced price meals. Reduced price is **\$.30** for breakfast and **\$.40** for lunch. If your child(ren) qualified for free or reduced price meals at the end of last school year, you must submit a new application by **September 24, 2020** in order to avoid an interruption in meal benefits.

This packet includes an application for free or reduced price meal benefits and a set of detailed instructions. Below are some common questions and answers to help you with the application process.

## 1. WHO CAN GET FREE OR REDUCED PRICE MEALS?

- All children in households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) or the Food Distribution Program on Indian Reservations (FDPIR) are eligible for free meals.
- Foster children that are under the legal responsibility of a foster care agency or court are eligible for free meals.
- Children participating in their school's Head Start program are eligible for free meals.
- Children who meet the definition of homeless, runaway, or migrant are eligible for free meals.
- Children may receive free or reduced price meals if your household's income is within the limits on the Federal Income Eligibility Guidelines. Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

2. HOW DO I KNOW IF MY CHILDREN QUALIFY AS HOMELESS, MIGRANT, OR RUNAWAY? Do the members of your household lack a permanent address? Are you staying together in a shelter, hotel, or other temporary housing arrangement? Does your family relocate on a seasonal basis? Are any children living with you who have chosen to leave their prior family or household? If you believe children in your household meet these descriptions and haven't been told your children will get free meals, please call or e-mail **Todd Hilyard, Superintendent, 308-995-8663, or [todd.hilyard@dusters.org](mailto:todd.hilyard@dusters.org)**.

3. DO I NEED TO FILL OUT AN APPLICATION FOR EACH CHILD? No. Use one *Free and Reduced Price School Meals Application* for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to: **Holdrege Public Schools, Attn: Dana Brinkman, 505 14<sup>th</sup> Ave, PO Box 2002, Holdrege, NE 68949**

4. SHOULD I FILL OUT AN APPLICATION IF I RECEIVED A LETTER THIS SCHOOL YEAR SAYING MY CHILDREN ARE ALREADY APPROVED FOR FREE MEALS? No, but please read the letter you got carefully and follow the instructions. If any children in your household were missing from your eligibility notification, contact **Dana Brinkman at 308-995-8663**, immediately.

5. MY CHILD'S APPLICATION WAS APPROVED LAST YEAR. DO I NEED TO FILL OUT A NEW ONE? Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year. If you do not send in a new application that is approved by the school or you have not been notified that your child is eligible for free meals, your child will be charged the full price for meals.
6. I GET WIC. CAN MY CHILDREN GET FREE MEALS? Children in households participating in WIC may be eligible for free or reduced price meals. Please send in an application.
7. WILL THE INFORMATION I GIVE BE CHECKED? Yes. We may also ask you to send written proof of the household income you report.
8. IF I DON'T QUALIFY NOW, MAY I APPLY LATER? Yes, you may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free and reduced price meals if the household income drops below the income limit.
9. WHAT IF I DISAGREE WITH THE SCHOOL'S DECISION ABOUT MY APPLICATION? You should talk to school officials. You also may ask for a hearing by calling **308-995-8663** or writing to: **Holdrege Public Schools, Attn: Todd Hilyard, PO Box 2002, Holdrege, NE 68949.**
10. MAY I APPLY IF SOMEONE IN MY HOUSEHOLD IS NOT A U.S. CITIZEN? Yes. You, your children, or other household members do not have to be U.S. citizens to apply for free or reduced price meals.
11. WHAT IF MY INCOME IS NOT ALWAYS THE SAME? List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
12. WHAT IF SOME HOUSEHOLD MEMBERS HAVE NO INCOME TO REPORT? Household members may not receive some types of income we ask you to report on the application, or may not receive income at all. Whenever this happens, please write a 0 in the field. However, if any income fields are left empty or blank, those will also be counted as zeroes. Please be careful when leaving income fields blank, as we will assume you meant to do so.
13. WE ARE IN THE MILITARY. DO WE REPORT OUR INCOME DIFFERENTLY? Your basic pay and cash bonuses must be reported as income. If you get any cash value allowances for off-base housing, food, or clothing, it must also be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income. Any additional combat pay resulting from deployment is also excluded from income.
14. WHAT IF THERE ISN'T ENOUGH SPACE ON THE APPLICATION FOR MY FAMILY? List any additional household members on a separate piece of paper, and attach it to your application. Contact the school your child attends or Central Office to receive a second application.
15. MY FAMILY NEEDS MORE HELP. ARE THERE OTHER PROGRAMS WE MIGHT APPLY FOR? To find out how to apply for SNAP or other assistance benefits, please go online to [ACCESSNebraska.ne.gov](http://ACCESSNebraska.ne.gov) or call 1-800-383-4278.

If you have other questions or need assistance please call 308-995-8663.

Sincerely,  
Dana Brinkman  
Holdrege Public Schools  
Central Office



# Holdrege Public Schools

*Empowering ALL Students For Success*

[www.dusters.org](http://www.dusters.org)

P.O. Box 2002 • Holdrege • Nebraska • 68949-2002

An Equal Opportunity Agency

Estimado padre/madre/tutor:

Los niños necesitan comidas saludables para poder aprender. Las Escuelas Públicas de Holdrege ofrecen comidas saludables todos los días escolares. El desayuno cuesta \$ 1.85 por PK-12; el almuerzo cuesta \$ 2.90 por PK-4 y \$ 3.10 por 5-12. El plato principal preparado por el chef cuesta \$ 2.25 (solo 5-12). Su (s) hijo (s) pueden calificar para recibir comidas gratis o de precio reducido. El precio reducido es \$ .30 para el desayuno y \$ .40 para el almuerzo. Si su (s) hijo (s) calificaron para comidas gratis o de precio reducido al final del último año escolar, debe presentar una nueva solicitud antes del 24 de septiembre de 2020 para evitar una interrupción en los beneficios de comidas. Este paquete incluye una solicitud de beneficios de comidas gratuitas o a un precio reducido y una serie de instrucciones detalladas. A continuación se presentan algunas preguntas y respuestas comunes que le ayudarán con el proceso de solicitud.

## 1. ¿QUIÉN PUEDE CONSEGUIR COMIDAS GRATUITAS O A UN PRECIO REDUCIDO?

- Todos los niños que vivan en hogares que reciban beneficios del Programa de Asistencia Nutricional Suplementaria (Supplemental Nutrition Assistance Program, SNAP), del Programa de Asistencia Temporal para Familias Necesitadas (Temporary Assistance for Needy Families, TANF) o del Programa de Distribución de Alimentos en Reservaciones Indígenas (Food Distribution Program on Indian Reservations, FDIPIR) son elegibles para recibir comidas gratuitas.
- Los niños en custodia que se encuentran bajo la responsabilidad legal de una agencia de acogida o de un tribunal son elegibles para recibir comidas gratuitas.
- Los niños que participen en el programa Head Start de su escuela son elegibles para recibir comidas gratuitas.
- Los niños que cumplan con la definición de desamparados, fugitivos o inmigrantes son elegibles para recibir comidas gratuitas.
- Es posible que los niños reciban comidas gratuitas o a un precio reducido si el ingreso familiar se encuentra dentro de los límites establecidos en las pautas federales de cumplimiento de requisitos de ingresos (Federal Income Eligibility Guidelines). Es posible que sus hijos califiquen para recibir comidas gratuitas o a un precio reducido si su ingreso familiar se encuentra en el límite o debajo de los límites que se detallan en dicho cuadro.

## 2. ¿CÓMO SABER SI MIS HIJOS CALIFICAN COMO SIN HOGAR, MIGRANTES O FUGAS? ¿Los miembros de su hogar carecen de una dirección permanente? ¿Se quedan juntos en un refugio, hotel u otro tipo de alojamiento temporal? ¿Su familia se muda de manera estacional? ¿Alguno de los niños que viven con usted ha optado por abandonar su familia u hogar anterior? Si cree que los niños en su hogar cumplen con estas descripciones y no se les ha dicho que recibirán comidas gratuitas, llame o envíe un correo electrónico a **Todd Hilyard, Superintendente, 308-995-8663, o [todd.hilyard@dusters.org](mailto:todd.hilyard@dusters.org).**

## 3. ¿NECESITO LLENAR UNA SOLICITUD PARA CADA NIÑO? No. Use una Solicitud de comidas escolares gratuitas y de precio reducido para todos los estudiantes de su hogar. No podemos aprobar una solicitud que no esté completa, así que asegúrese de completar toda la información requerida. Devuelva la solicitud completa a: **Holdrege Public Schools, Attn: Dana Brinkman, 505 14th Ave, PO Box 2002, Holdrege, NE 68949**

## 4. ¿DEBO LLENAR UNA SOLICITUD SI RECIBO UNA CARTA ESTE AÑO ESCOLAR QUE DICE QUE MIS HIJOS YA ESTÁN APROBADOS PARA COMIDAS GRATUITAS? No, pero lea atentamente la carta que recibió y siga las instrucciones. Si alguno de los niños de su hogar faltaba en su notificación de elegibilidad, comuníquese con **Dana Brinkman al 308-995-8663, de inmediato.**

5. LA SOLICITUD DE MI HIJO FUE APROBADA EL AÑO ANTERIOR. ¿DEBO COMPLETAR UNA NUEVA? Sí. La solicitud de su hijo solamente es válida para el pasado año escolar y para los primeros días de este año escolar. Debe enviar una nueva solicitud, excepto que la escuela le informe que su hijo es elegible para el nuevo año escolar. Si no envía una nueva solicitud aprobada por la escuela o si aún no ha recibido una notificación acerca de si su hijo es elegible para comidas gratuitas, su hijo deberá pagar el precio total de las comidas.
6. PARTICIPO EN EL PROGRAMA PARA MUJERES, BEBÉS Y NIÑOS (WOMEN, INFANTS AND CHILDREN, WIC). ¿MIS HIJOS PUEDEN RECIBIR COMIDAS GRATUITAS? Los niños que viven en hogares que participan en el programa WIC pueden ser elegibles para recibir comidas gratuitas o a un precio reducido. Envíe una solicitud.
7. ¿SE COMPROBARÁ LA INFORMACIÓN QUE ENVÍE? Sí. Es posible que también le solicitemos un comprobante escrito del ingreso familiar que informe.
8. SI NO CALIFICO AHORA, ¿PUEDO ENVIAR LA SOLICITUD MÁS ADELANTE? Sí, puede enviar la solicitud en cualquier momento del año escolar. Por ejemplo, los niños que tengan un padre, madre o tutor que quede desempleado pueden volverse elegibles para recibir comidas gratuitas y a un precio reducido si el ingreso familiar queda debajo del límite de ingresos.
9. ¿QUÉ SUCEDE SI NO ESTOY DE ACUERDO CON LA DECISIÓN DE LA ESCUELA SOBRE MI SOLICITUD? Debe hablar con funcionarios de la escuela. También puede solicitar una audiencia llamando al **308-995-8663** o escribiendo a: **Holdrege Public Schools, Attn: Todd Hilyard, PO Box 2002, Holdrege, NE 68949.**
10. ¿PUEDO PRESENTAR UNA SOLICITUD SI ALGÚN INTEGRANTE DE MI FAMILIA NO ES CIUDADANO ESTADOUNIDENSE? Sí. No es necesario que usted, sus hijos u otros miembros de su familia sean ciudadanos estadounidenses para solicitar comidas gratuitas o a un precio reducido.
11. ¿QUÉ SUCEDE SI MI INGRESO NO SIEMPRE ES EL MISMO? Indique la cantidad que normalmente cobra. Por ejemplo, si normalmente cobra \$1000 por mes, pero el mes pasado perdió algunos trabajos y solo ganó \$900, indique que gana \$1000 por mes. Si normalmente recibe pago por horas extras, inclúyalo, pero no lo incluya si trabaja horas extras solo de vez en cuando. Si se quedó sin trabajo o le redujeron las horas o el salario, indique su ingreso actual.
12. ¿QUÉ SUCEDE SI ALGUNOS DE LOS MIEMBROS DE LA FAMILIA NO TIENEN INGRESOS PARA INFORMAR? Le solicitamos que en la solicitud informe si hay miembros de la familia que no reciben ciertos tipos de ingreso o que no reciben ningún ingreso. En este caso, escriba 0 en el campo. Sin embargo, si alguno de los campos de ingresos queda vacío o en blanco, esos también se considerarán ceros. Tenga cuidado cuando deje campos de ingresos en blanco, ya que asumiremos que fue su intención hacerlo.
13. PERTENECEMOS AL SERVICIO MILITAR, ¿INFORMAMOS NUESTROS INGRESOS DE MANERA DIFERENTE? El sueldo básico y las bonificaciones en efectivo deben informarse como ingresos. Si recibe alguna asignación en efectivo para vivienda fuera de la base, alimentos o vestimenta, también debe incluirlos como ingresos. Sin embargo, si su vivienda forma parte de la Iniciativa de Privatización de Viviendas para Militares, no incluya su asignación para vivienda como ingreso. Cualquier otro pago adicional por combate que resulte de un despliegue tampoco debe incluirse como ingreso.
14. ¿QUÉ SUCEDE SI NO HAY ESPACIO SUFICIENTE EN LA SOLICITUD PARA TODOS LOS INTEGRANTES DE MI FAMILIA? Incluya a los miembros adicionales de su familia en una hoja separada y adjúntela a su solicitud. Comuníquese con [**nombre, dirección, número de teléfono, correo electrónico**] para recibir una segunda solicitud.
15. MI FAMILIA NECESITA MÁS AYUDA. ¿HAY OTROS PROGRAMAS EN LOS QUE PODRÍAMOS INSCRIBIRNOS? Para obtener información acerca de cómo enviar una solicitud para el SNAP u otros beneficios de asistencia, ingrese a [ACCESSNebraska.ne.gov](http://ACCESSNebraska.ne.gov) o llame al 1-800-383-4278.

Si tiene otras preguntas o necesita ayuda, llame al 308-995-8663.

Sinceramente,  
 Dana Brinkman  
 Escuelas públicas de Holdrege  
 Oficina central

### Meal Charge Policy

It is the policy of the District to comply with the National School Lunch Program and School Breakfast Program.

### Student Eligibility

Families of students who may be eligible for free or reduced price school meals should submit an application to determine their eligibility. Applications are mailed to each student household at the start of the school year and are available at each school office and Central Office. As long as an application is submitted on or after July 1, the application will be considered current for the new school year. A student may become eligible for free or reduced meals at any time during the school year if the household experiences a change in financial circumstances or household size and a new application is approved.

### Meal Account Balances

The District will ensure that families can check their meal account balances online or contact the school directly or Central Office. The District will ensure that at least one form of meal account payment is free of charge.

The District encourages families to prepay for meals. Students and families may also add funds during the school day. Any balance remaining in an account shall carry over into the next month. Households with funds remaining in their account at the end of the school year may request a refund or carry over funds to the next school year. When a student leaves the District or graduates, the District shall attempt to contact the student's household to return any funds remaining in the student's meal account.

Each school will notify the student, parent, or guardian that the balance is getting low by sending a note, an automated phone call, an email, or ask the student to contact the parent or guardian. If the balance becomes negative, no further regular breakfasts or lunches will be offered. Rather an alternate meal will be provided to the student as approved by the Nebraska Department of Education Nutrition Services or a sack lunch may be brought from home. We request that food brought from home have nutritional value and should not contain fast food, soda pop, or energy drinks. Ala carte purchases will be prohibited if the student does not have money in their account.

Unpaid meal charges may be carried over at the end of the school year as a delinquent debt and the District shall undertake reasonable collection efforts to collect unpaid meal charges classified as delinquent debt, pursuant to and in compliance with state and federal law. The District shall maintain records of its collection efforts and, once delinquent meal charges are converted to bad debt, its documentation establishing and handling of the bad debt.

Student Confidentiality

The District will disclose individual student eligibility information only to those persons (and organizations) that require the information in order to carry out an activity specifically authorized by the National School Lunch Act, subject to applicable legal exceptions.

The District shall not use or implement any colored or coded meal cards, tickets, tokens, or other methods of payment that would overtly identify a student as being eligible for free or reduced price meals.

Distribution Annually

This policy shall be provided in writing to all students' households at the start of each school year and to households transferring to the District during the school year.

This policy shall also be provided annually to District staff members responsible for the enforcement of this policy, including food service professionals.

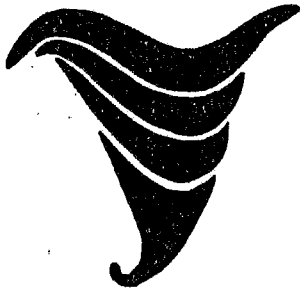
The Superintendent or the Superintendent's designee shall maintain documentation of the annual distribution of this policy to students' households and District staff.

Legal Reference: Richard B. Russell National School Lunch Act (42 U.S.C. § 1751);  
U.S.D.A. Memorandum SP 57-2016.

Adoption: 6/12/2017

# infoodservice

INFORMATION  
PAYMENTS  
MEAL PRICES  
MENUS  
LOCATIONS  
CONTACTS



We look forward to the coming school year at Holdrege Public Schools as Lunchtime Solutions continues to provide the food service program. The purpose of this communication is to provide you with an overview of the school food service program this year. If you have any questions or comments about our program, please feel free to contact Casey Greenlee, Food Service Director at 402-209-4465 or [c.greenlee@lunchtimesolutions.com](mailto:c.greenlee@lunchtimesolutions.com) or Jodi Ringling, Area Director at 605-464-0098 or [j.ringling@lunchtimesolutions.com](mailto:j.ringling@lunchtimesolutions.com). For your convenience, our menu is posted monthly on the Holdrege Public School website, at [www.dusters.org](http://www.dusters.org). Lunch and breakfast prices are listed below, along with extra entrée prices and extra milk prices.

## School Breakfast

Breakfast is served in the dining areas at all schools before school starts. Please encourage your student to participate in school breakfast. Research studies show that eating breakfast can help students perform better in the classroom.

## School Lunch

School lunch will offer a wide variety of choices daily for students. Elementary offers 2 entrée choices, Middle School offers 4 entrée choices, and High School offers 6 entrée choices. All meals include an entrée choice, a hot vegetable plus the unlimited Fruit & Veggie Bar, and milk choices.

**Chef Entrée** - Lunchtime Solutions' school chef will visit Holdrege Middle School and High School to prepare special entrées giving students additional healthy, contemporary entrée choices. Students have the option of purchasing the entrée and the Fruit & Veggie bar separately, or purchasing the entrée in addition to a regular reimbursable meal.



	Paid	Reduced	Free
<b>Lunch Prices</b>			
Pre-K-4 Lunch	\$2.90	\$0.40	\$0.00
5-12 Lunch	\$3.10	\$0.40	\$0.00
5-12 Chef Prepared Entrée	\$2.25	\$2.25	\$2.25
Extra Lunch Entrée	\$1.80	\$1.80	\$1.80
Extra Branded Pizza (MS/HS only)	\$1.95	\$1.95	\$1.95
Extra Milk	\$0.45	\$0.45	\$0.45
<b>Breakfast Prices</b>			
PK-12 Student	\$1.85	\$0.30	\$0.00
Extra Breakfast Entrée	\$1.10	\$1.10	\$1.10

ALL CHECKS SHOULD BE MADE OUT TO  
"Holdrege Public Schools"

**Join Us Anytime!** Please join your child for breakfast or lunch on any day. The cost for an adult meal, breakfast \$2.20, Lunch \$3.80 and Adult one trip fruit and veggie bar \$1.90. We hope to see you soon!



## INFORMATION ONLINE:

Monthly menus  
Health and wellness articles  
Fun recipes  
Locally grown selections

# MY LUNCHTIME CHOICES!

## Extra Entrées & Extra Milk

At an extra cost, students can purchase an additional entrée or milk. For example, if a student wants an additional slice of pizza, that entrée can be selected in the lunch line and charged to the student's account. Extra entrees are only sold to students who first purchase a school lunch. If a student qualifies for free or reduced-price meals they receive one entrée and milk with their meal; they must have money in their account to purchase any extra entrées or extra milk.

## A la Carte Snack and Beverage Sales

For Middle/High School students, a la carte items will be available during the lunch period. A la Carte items offered include: 100% fruit juice, snack mixes like Chex Mix, a variety of baked chips, and a variety of ice cream treats. All a la carte items meet standards set by the Holdrege Public School's Wellness Policy. All students - paid, or those that qualify for free or reduced - must have money in their account to purchase any a la carte items.

## Outside Food and Beverage

The District does not allow the delivery of food or beverages from outside vendors or fast food establishments for a student's breakfast or lunch meal. All meals are to be provided by the District's School Food Service or a prepared meal from home may be sent with your student. No soda pop is allowed during the breakfast and lunch serving times.

## Diet Modifications

Families are responsible for notifying the School Food Service if their child requires a diet modification because of a disability. A licensed physician must provide specific written medical documentation. Please contact Casey Greenlee at 402-209-4465 or [c.greenlee@lunchtimesolutions.com](mailto:c.greenlee@lunchtimesolutions.com) for more information.

## School Lunch Account

Families are encouraged to visit with their students about their school lunch account and set any limits necessary by contacting the Central Office at 308-995-8663. To assist parents with monitoring their student's lunch account activity, please log onto your Infinite Campus account. All students can also be informed of their account balance in the lunch line. **The District does not allow students to charge when the account balance reaches zero.** When an account balance is low, students will receive a reminder to bring lunch money. When an account is negative, all purchases will stop. If the student qualifies for free lunches, they still will be able to receive a school lunch, but no extra entrée or a la carte sales will be allowed. Students will not be allowed to purchase any extra items unless they have money in their account. Please refer to the district's Lunch Account Policy for more information.

A Point of Sale (POS) software system is used for the school lunch program. Please note the following important information:

- Each student will have his/her own individual **Student Account**, however a **Family Account** is available to share a funds balance. Please contact Dana Brinkman at Central Office at 308-995-8663 to set up a Family Account.
- If sending cash with a student, place in a sealed envelope, with the student's name. We are not responsible for lost, unidentified, or stolen cash.
- Deposits should be turned in by 9:00 a.m. at the student's school.
- Online payments to student accounts may be made by logging onto the Infinite Campus Portal. To receive a user name and password, please contact the school office.

**Lunch Account Deposits can be made before the first day of school.** Because we receive an overwhelming amount of deposits the morning of the first day of school, we cannot guarantee that we will be able to input all deposits into accounts before the lunch period begins. To insure that your deposit is credited to your student's lunch account on the first day of school, please send your first deposit, for each student in your family, to the building your students will be attending.

- Be sure to include your name and your student's name. Also include any changes in your address or telephone number.
- Student Lunch Account Deposits will be accepted during the open houses being conducted at each school building before school starts.

**Free & reduced meal applications may be submitted at any time during the school year but eligibility won't apply until the application is approved.** Applications can be picked-up at the administration building or at each school office. Previous eligibility will carry over to **September 24th**. At that time, students will revert to paid status until a current Free & Reduced application has been received and approved. Status is effective

Contact: Casey Greenlee, Food Service Director at 402-209-4465 or  
[c.greenlee@lunchtimesolutions.com](mailto:c.greenlee@lunchtimesolutions.com)  
[www.lunchtimesolutions.com](http://www.lunchtimesolutions.com)



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Solutions, Inc.

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**UNLIMITED  
SERVINGS  
OF  
FRUITS  
& VEGGIES**

## Instructions for Completing the Free & Reduced Price School Meals Family Application

**For households receiving benefits from the Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) or the Food Distribution Program on Indian Reservations (FDPIR), follow these instructions:**

- Part 1:** List each child's name, the school they attend and their grade.  
**Part 2:** Enter household's Master Case Number if the household qualifies for SNAP, TANF or FDPIR.  
**Part 3:** Skip this part.  
**Part 4:** Complete this part. An adult must sign the form.  
**Part 5:** This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one may be selected based on visual observation.

**For households with FOSTER, HOMELESS, MIGRANT or RUNAWAY CHILDREN, follow these instructions:**

**If all children in the household are foster children:**

- Part 1:** List all foster children, the school they attend and their grade. Check the box indicating the child is a foster child.  
**Part 2:** Skip this part.  
**Part 3:** Skip this part.  
**Part 4:** Complete this part. An adult must sign the form.  
**Part 5:** This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one may be selected based on visual observation.

**If some of the children in the household are foster children or are homeless, migrant or runaway children:**

- Part 1:** List all children, the school they attend and their grade. Check the appropriate box.  
**Part 2:** If the household does not have a Master Case Number, skip this part.  
**Part 3:** Follow these instructions to report total household income from last month.  
**Column 1 – Household Members:** List the first and last name of **each** person living in your household, related or not (such as grandparents, other relatives or friends) who share income and expenses. Attach another sheet of paper if necessary.  
**Column 2 - Gross Income and How Often it was Received:** Gross Income is the amount earned **before taxes and other deductions**; it is not your take-home pay. For each household member, list each type of income received for the month. You must also report how often the money is received – weekly, every other week, twice a month, or monthly.

**Earnings from Work** includes the following:

- Salary, wages, cash bonuses
- Net income from self-employment (farm or business)

If you are in the U.S. Military, include:

- Basic pay and cash bonuses (do not include combat pay, Family Subsistence Supplemental Allowance (FSSA) payments or privatized housing allowances)
- Allowances for off-base housing, food and clothing

**Do not include income** from SNAP, FDPIR, WIC, Federal education benefits and foster care payments.

**Public Assistance/Child Support/Alimony** includes the following:

- Unemployment benefits, Worker's compensation
- Supplemental Security Income (SSI), Cash assistance from state or local government
- Veteran's benefits (VA benefits), Strike benefits
- Child support payments, Alimony payments

**Pensions/Retirement/All Other Income** includes the following:

- Social Security payments (including railroad retirement and black lung benefits)
- Private pensions or Disability benefits
- Regular income from trusts or estates, Annuities, Investment income, Earned interest, Rental income and *Regular* cash payments received from outside the household.

If you have no income, write "0" or leave the income field blank. By doing this, you are certifying there is no income to report.

**Household Size:** Enter the total number of people in your household.

**Social Security Number:** The adult signing the form must list the last four digits of their Social Security Number (SSN) or check the box to the right labeled "Check if no SSN."

**Part 4:** Complete this part. An adult must sign the form.

**Part 5:** This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one may be selected based on visual observation.

**Please note:** Children who meet the definition of homeless, migrant or runaway, are eligible for free meals. However, the school district must have documentation on file from a migrant coordinator, homeless/runaway liaison or the district's Direct Certification list to approve the child for free meals.

**For ALL other households, follow these instructions:**

**Part 1:** List all children, the school they attend and their grade.

**Part 2:** If the household does not have a Master Case Number, skip this part.

**Part 3:** Follow these instructions to report total household income from last month.

**Column 1 – Household Members:** List the first and last name of **each** person living in your household, related or not (such as grandparents, other relatives or friends) who share income and expenses. Attach another sheet of paper if necessary.

**Column 2 - Gross Income and How Often it was Received:** Gross income is the amount earned **before taxes and other deductions**; it is not your take-home pay. For each household member, list each type of income received for the month. You must also report how often the money is received – weekly, every other week, twice a month, or monthly.

**Earnings from Work** includes the following:

- Salary, wages, cash bonuses
- Net income from self-employment (farm or business)

If you are in the U.S. Military, include:

- Basic pay and cash bonuses (do not include combat pay, Family Subsistence Supplemental Allowance (FSSA) payments or privatized housing allowances)
- Allowances for off-base housing, food and clothing

**Do not include income** from SNAP, FDIPIR, WIC, Federal education benefits and foster care payments.

**Public Assistance/Child Support/Alimony** includes the following:

- Unemployment benefits, Worker's compensation
- Supplemental Security Income (SSI), Cash assistance from state or local government
- Veteran's benefits (VA benefits), Strike benefits
- Child support payments, Alimony payments

**Pensions/Retirement/All Other Income** includes the following:

- Social Security payments (including railroad retirement and black lung benefits)
- Private pensions or Disability benefits
- Regular income from trusts or estates, Annuities, Investment income, Earned interest, Rental income and *Regular* cash payments received from outside the household.

If you have no income, write "0" or leave the income field blank. By doing this, you are certifying there is no income to report.

**Household Size:** Enter the total number of people in your household.

**Social Security Number:** The adult signing the form must list the last four digits of their Social Security Number (SSN) or check the box to the right labeled "Check if no SSN."

**Part 4:** Complete this part. An adult must sign the form.

**Part 5:** This part is optional and does not affect your children's eligibility for free or reduced price meals. If you do not select race or ethnicity, one may be selected based on visual observation.



## Instrucciones para completar la Solicitud familiar de comidas escolares gratuitas o a precio reducido

**Si su familia recibe beneficios del Programa de Asistencia Nutricional Suplementaria (Supplemental Nutrition Assistance Program, SNAP), del Programa de Asistencia Temporal para Familias Necesitadas (Temporary Assistance for Needy Families, TANF) o del Programa de Distribución de Alimentos en Reservaciones Indígenas (Food Distribution Program on Indian Reservations, FDIPIR), siga las siguientes instrucciones:**

- Parte 1:** Indique el nombre de cada niño, la escuela a la que asiste y el grado en el que se encuentra.
- Parte 2:** Indique el número de caso maestro (Master Case Number) en caso de que su familia califique para los programas SNAP, TANF o FDIPIR.
- Parte 3:** Omítala esta parte.
- Parte 4:** Complete esta parte. Un adulto debe firmar el formulario.
- Parte 5:** Esta parte es opcional y no afecta la elegibilidad de su hijo para recibir comidas gratuitas o a precio reducido.

**En el caso de las familias con NIÑOS EN CUSTODIA, siga las siguientes instrucciones:**

### Si todos los niños de la familia son niños en custodia:

- Parte 1:** Indique el nombre de todos los niños en custodia, la escuela a la que asisten y el grado en el que se encuentran. Marque la casilla que indica que el niño es un niño en custodia.
- Parte 2:** Omítala esta parte.
- Parte 3:** Omítala esta parte.
- Parte 4:** Complete esta parte. Un adulto debe firmar el formulario.
- Parte 5:** Esta parte es opcional y no afecta la elegibilidad de su hijo para recibir comidas gratuitas o a precio reducido.

### Si algunos de los niños de la familia son niños en custodia:

- Parte 1:** Indique el nombre de todos los niños, incluidos los niños en custodia, la escuela a la que asisten y el grado en el que se encuentran. Marque la casilla correspondiente si el niño es un niño en custodia.
- Parte 2:** Si la familia no tiene un número de caso maestro (Master Case Number), omítala esta parte.
- Parte 3:** Siga estas instrucciones para informar el ingreso familiar total del último mes.

**Columna 1. Miembros de la familia:** escriba el nombre y apellido de **cada** persona que vive en su hogar, ya sea pariente o no (como abuelos, otros parientes, amigos), y con quienes comparte el ingreso y los gastos. Adjunte otra hoja si fuera necesario.

**Columna 2. Ingresos brutos y frecuencia:** El ingreso bruto es lo que gana antes de los impuestos y demás deducciones; no es el sueldo neto. Por cada miembro de la familia, indique el tipo de ingreso recibido al mes. También debe informar la frecuencia con la cual se recibe el dinero: semanalmente, cada dos semanas, dos veces al mes, mensualmente.

#### Las Ganancias de trabajo incluyen lo siguiente:

- Salarios, sueldos y bonificaciones en efectivo
- Ingreso neto de actividad independiente (agrícola o comercial)

Si usted pertenece al servicio militar de los Estados Unidos, incluya lo siguiente:

- El sueldo básico y las bonificaciones en efectivo (no incluya los pagos por combate, los pagos de Asignación Suplementaria de Subsistencia Familiar [Family Subsistence Supplemental Allowance, FSSA] ni las asignaciones de privatización de viviendas)
- Asignaciones para vivienda fuera de la base, alimentos y vestimenta

**No incluya ingresos** del Programa de Asistencia Nutricional Suplementaria (Supplemental Nutrition Assistance Program, SNAP), del Programa de Distribución de Alimentos en Reservaciones Indígenas (Food Distribution Program on Indian Reservations, FDIPIR), del Programa para Mujeres, Bebés y Niños (Women, Infants and Children, WIC), los beneficios federales para la educación ni los pagos para cuidado de niños en custodia.

#### Asistencia pública/Manutención de menores/Pensión alimenticia incluye lo siguiente:

- Subsidios por desempleo, indemnización laboral
- Seguridad de ingreso suplementario (Supplemental Security Income, SSI), asistencia en efectivo del gobierno estatal o local
- Beneficios para veteranos, indemnización por huelga
- Manutención de menores, pensión alimentaria

**Pensiones/Jubilación/Todos los demás ingresos** incluye lo siguiente:

- Pagos del Seguro Social (incluida la jubilación ferroviaria y los beneficios por enfermedad de pulmón negro)
- Pensiones privadas o beneficios por discapacidad
- Ingresos regulares de fideicomisos o patrimonios, anualidades, ingreso por inversiones, intereses devengados, ingreso de rentas y pagos regulares en efectivo que recibe fuera de la familia.

Si no tiene ningún ingreso, escriba el número "0", o bien, deje el campo del ingreso en blanco. Si hace esto, usted certifica que no hay ningún ingreso que informar.

**Cantidad de integrantes de la familia:** Ingrese el número de integrantes de su familia.

**Número de Seguro Social:** El adulto que firme el formulario debe indicar los últimos cuatro dígitos de su Número de Seguro Social (Social Security Number, SSN) o marcar el casillero a la derecha denominado "Marcar si no tiene SSN".

**Parte 4:** Complete esta parte. Un adulto debe firmar el formulario.

**Parte 5:** Esta parte es opcional y no afecta la elegibilidad de su hijo para recibir comidas gratuitas o a precio reducido.

**TODAS las demás familias deben seguir las siguientes instrucciones:**

**Parte 1:** Indique el nombre de todos los niños, la escuela a la que asisten y el grado en el que se encuentran.

**Parte 2:** Si la familia no tiene un número de caso maestro (Master Case Number), omita esta parte.

**Parte 3:** Siga estas instrucciones para informar el ingreso familiar total del último mes.

**Columna 1. Miembros de la familia:** escriba el nombre y apellido de cada persona que vive en su hogar, ya sea pariente o no (como abuelos, otros parientes, amigos), y con quienes comparte el ingreso y los gastos. Adjunte otra hoja si fuera necesario.

**Columna 2. Ingresos brutos y frecuencia:** El ingreso bruto es lo que gana antes de los impuestos y demás deducciones; no es el sueldo neto. Por cada miembro de la familia, indique el tipo de ingreso recibido al mes.

También debe informar la frecuencia con la cual se recibe el dinero: semanalmente, cada dos semanas, dos veces al mes, mensualmente.

**Las Ganancias de trabajo** incluyen lo siguiente:

- Salarios, sueldos y bonificaciones en efectivo
- Ingreso neto de actividad independiente (agrícola o comercial)

Si usted pertenece al servicio militar de los Estados Unidos, incluya lo siguiente:

- El sueldo básico y las bonificaciones en efectivo (no incluya los pagos por combate, los pagos de Asignación Suplementaria de Subsistencia Familiar [Family Subsistence Supplemental Allowance, FSSA] ni las asignaciones de privatización de viviendas)
- Asignaciones para vivienda fuera de la base, alimentos y vestimenta

**No incluya ingresos** del Programa de Asistencia Nutricional Suplementaria (Supplemental Nutrition Assistance Program, SNAP), del Programa de Distribución de Alimentos en Reservaciones Indígenas (Food Distribution Program on Indian Reservations, FDPIR), del Programa para Mujeres, Bebés y Niños (Women, Infants and Children, WIC), los beneficios federales para la educación ni los pagos para cuidado de niños en custodia.

**Asistencia pública/Manutención de menores/Pensión alimenticia** incluye lo siguiente:

- Subsidios por desempleo, indemnización laboral
- Seguridad de ingreso suplementario (Supplemental Security Income, SSI), asistencia en efectivo del gobierno estatal o local
- Beneficios para veteranos, indemnización por huelga
- Manutención de menores, pensión alimentaria

**Pensiones/Jubilación/Todos los demás ingresos** incluye lo siguiente:

- Pagos del Seguro Social (incluida la jubilación ferroviaria y los beneficios por enfermedad de pulmón negro)
- Pensiones privadas o beneficios por discapacidad
- Ingresos regulares de fideicomisos o patrimonios, anualidades, ingreso por inversiones, intereses devengados, ingreso de rentas y pagos regulares en efectivo que recibe fuera de la familia.

Si no tiene ningún ingreso, escriba el número "0", o bien, deje el campo del ingreso en blanco. Si hace esto, usted certifica que no hay ningún ingreso que informar.

**Cantidad de integrantes de la familia:** Ingrese el número de integrantes de su familia.

**Número de Seguro Social:** El adulto que firme el formulario debe indicar los últimos cuatro dígitos de su Número de Seguro Social (Social Security Number, SSN) o marcar el casillero a la derecha denominado "Marcar si no tiene SSN".

**Parte 4:** Complete esta parte. Un adulto debe firmar el formulario.

**Parte 5:** Esta parte es opcional y no afecta la elegibilidad de su hijo para recibir comidas gratuitas o a precio reducido.

**Sharing Information with Other Programs - Optional**

Dear Parent/Guardian:

To save you time and effort, the information you gave on your Free and Reduced Price School Meal Application may be shared with other programs for which your child(ren) may qualify.

We must have your permission to share your information for the Student Fee Waiver Program. This program may cover some of your child's fees. Some examples of fees that may be covered are headphones, activity tickets, activity fees (including pay to participate), field trips, annual computer use fee, and other items/programs as determined by the school district.

*Class dues are NOT included the Student Fee Waiver Program.*

**Sending in this form will not change whether your children get free or reduced price meals.**

- Yes! I **DO** want school officials to share information from my Free and Reduced Price School Meals Application for the purposes of the Student Fee Waiver Program.
- No! I **DO NOT** want school officials to share information from my Free and Reduced Price School Meals Application for the purposes of the Student Fee Waiver Program.

**If you checked "yes" above, complete the following form to ensure that your information is shared for the child(ren) listed below. Your information will be shared only with the individuals involved with the Student Fee Waiver Program.**

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Child's Name: \_\_\_\_\_ School: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Address: \_\_\_\_\_

For more information, you may contact Dana Brinkman at 308-995-8663 or email [dana.brinkman@dusters.org](mailto:dana.brinkman@dusters.org).

Return this form to the school your child is attending or to Central Office.

**A Free and Reduced Price School Meal application must be completed prior to any fees waived. Students are responsible for fees charged prior to the approval of the application and waiver.**



**Divulgar información a otros programas (opcional)**

Estimado padre/madre/tutor:

Para ahorrarle tiempo y esfuerzo, la información que proporcione en su Solicitud de comidas escolares gratuitas o a precio reducido puede ser divulgada a otros programas para los que sus hijos podrían calificar.

Debemos tener su permiso para compartir su información para el Programa de Exención de Cuotas de Estudiantes. Puede cubrir el planificador de su hijo, los auriculares, el boleto de actividad, las cuotas de actividad (incluyendo pagar para participar), viajes de estudio, cuota anual de uso de computadora y otros artículos / programas según lo determine el distrito escolar.

El envío de este formulario no cambiará si su hijo / a recibe comidas gratis oa precio reducido.

- Sí! SÍ**, quiero que los funcionarios de la escuela compartan información de mi solicitud de comidas escolares gratuitas oa precio reducido con el propósito del Programa de Exención de Cuotas de Estudiantes.
- No! NO** quiero que los oficiales de la escuela compartan información de mi solicitud de comidas escolares gratuitas oa precio reducido para el propósito del Programa de Exención de Cuotas de Estudiantes.

**Si marcó "sí" en el cuadro anterior, complete el siguiente formulario para asegurarse de que su información se comparta con el / los niño (s) que se enumeran a continuación. Su información se compartirá con las personas involucradas con el Programa de exención de cuotas para estudiantes.**

Nombre del niño: \_\_\_\_\_ Escuela: \_\_\_\_\_

Nombre del niño: \_\_\_\_\_ Escuela: \_\_\_\_\_

Nombre del niño: \_\_\_\_\_ Escuela: \_\_\_\_\_

Nombre del niño: \_\_\_\_\_ Escuela: \_\_\_\_\_

Nombre del niño: \_\_\_\_\_ Escuela: \_\_\_\_\_

Nombre del niño: \_\_\_\_\_ Escuela: \_\_\_\_\_

Firma de padre/madre/tutor: \_\_\_\_\_ Fecha: \_\_\_\_\_

Nombre en letra de imprenta: \_\_\_\_\_

Dirección: \_\_\_\_\_

Para obtener más información, usted puede llamar a Dana Brinkman al 308-995-8663 o enviar un correo electrónico a [dana.brinkman@dusters.org](mailto:dana.brinkman@dusters.org).

Envíe este formulario a la escuela a la que su estudiante asiste o envíelo por correo a Holdrege Public Schools, PO Box 2002, Holdrege, NE 68949.



Devuelva la solicitud completada a: **Holdrege Public Schools, 505 14th Ave, PO Box 2002, Holdrege, NE 68949**

**Parte 1: Niños que asisten a la escuela**

Indique el nombre de todos los niños que asisten a la escuela, incluidos los niños en custodia. Si todos los niños que se indican son niños en custodia, omita la Parte 4 para firmar el formulario. (Primer nombre, inicial del segundo nombre, apellido)	Marque la casilla que aparece a continuación si el niño es un niño en custodia	Nombre de la escuela a la que el niño asiste	Grado
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		

**Parte 2: Programas de asistencia: Beneficios de Programa de Asistencia Nutricional Suplementaria (Supplemental Nutrition Assistance Program, SNAP), del Programa de Asistencia Temporal para Familias Necesitadas (Temporary Assistance for Needy Families, TANF) o del Programa de Distribución de Alimentos en Reservaciones Indígenas (Food Distribution Program on Indian Reservations, FDIPIR)**

Indique el NÚMERO DE CASO MAESTRO (Master Case Number) en caso de que la familia califique para los programas SNAP, TANF o FDIPIR:   
(No se aceptan número de Seguro Social, número de Medicaid ni número de transferencia electrónica de beneficios [Electronic Benefit Transfer, EBT]). Pase a la Parte 4.

**Parte 3: Ingresos brutos totales de la familia (Debe informar el monto y la frecuencia)**

<b>1. Miembros de la familia</b> Indique el nombre de todos los miembros de la familia, el ingreso actual de cada uno en dólares, en números redondos (sin centavos) y la frecuencia con la que lo recibe. Ingresar "0" o dejar el campo de ingreso en blanco certifica que no existe ningún ingreso para informar. Debe incluirse el ingreso para uso personal del niño en custodia.	<b>2. Ingreso bruto (sin impuestos) y frecuencia con la que se recibió</b>					
	Ganancias de trabajo antes de las deducciones		Asistencia pública, manutención de menores, pensión alimenticia		Pensiones, jubilación y demás ingresos	
	Ingreso	Frecuencia	Ingreso	Frecuencia	Ingreso	Frecuencia

Número total de miembros de la familia: \_\_\_\_\_ (Niños y adultos)      Últimos cuatro dígitos del Número de Seguro Social (Social Security Number, SSN) del adulto que firma este formulario: XXX - XXX - \_\_\_\_\_      Marque esta opción si no hay SSN

**Parte 4: Firma del adulto e información de contacto - Un miembro adulto de la familia debe firmar la solicitud.**

"Certifico (prometo) que toda la información de esta solicitud es verdadera y que se han informado todos los ingresos. Comprendo que esta información se proporciona en relación con la recepción de fondos federales y que los funcionarios escolares pueden verificar (comprobar) la información. Comprendo que si proporciono información falsa de manera intencional, mis hijos podrían perder los beneficios de comidas, y yo podría ser procesado en virtud de las leyes estatales y federales vigentes".

Firme aquí: \_\_\_\_\_ Nombre en letra de imprenta: \_\_\_\_\_ Fecha: \_\_\_\_\_  
Dirección (si está disponible): \_\_\_\_\_ Código postal: \_\_\_\_\_ Teléfono durante el día: \_\_\_\_\_

**Parte 5: Identidades étnicas y raciales de los niños (opcional)**

**Marcar una identidad étnica:** - y - **Marcar una o más identidades raciales:**

Hispano o latino       Asiático       Negro o afroamericano       Nativo de Hawái u otra isla del Pacífico  
 No hispano ni latino       Blanco       Indio americano o nativo de Alaska

**No complete la sección siguiente (Para uso escolar solamente)**

Conversión del Ingreso anual:      Semanal X 52      Cada 2 semanas X 26      Dos veces al mes X 24      Mensual X 12

Cantidad total de integrantes de la familia: \_\_\_\_\_

Ingreso total: \_\_\_\_\_ por \_\_\_\_\_

Año     Mes     Dos veces al mes     Cada dos semanas     Semana

Gratuitas       Reducidas       Rechazado

Ingreso       Elegible según categoría:       Motivo del rechazo:

SNAP/TANF/FDIPIR       Niño en custodia       Ingreso demasiado elevado       Solicitud incompleta

Firma del funcionario que determina: \_\_\_\_\_ Fecha de aprobación: \_\_\_\_\_

**PARA EL PROCESO DE VERIFICACIÓN SOLAMENTE:**

Fecha de retiro

Firma del funcionario que confirma:	Fecha de confirmación:	de la escuela:
Firma del funcionario que verifica:	Fecha de verificación:	

Es posible que sus hijos califiquen para recibir comidas gratuitas o a un precio reducido si su ingreso familiar se encuentra en el límite o debajo de los límites que se detallan en dicho cuadro.

CUADRO DE INGRESO FEDERAL para el año escolar 2019-20					
Cantidad de integrantes de la familia	Anual	Mensual	Dos veces por mes	Cada dos semanas	Semanal
1	23,107	1,926	963	889	445
2	31,284	2,607	1,304	1,204	602
3	39,461	3,289	1,645	1,518	759
4	47,638	3,970	1,985	1,833	917
5	55,815	4,652	2,326	2,147	1,074
6	63,992	5,333	2,667	2,462	1,231
7	72,169	6,015	3,008	2,776	1,388
8	80,346	6,696	3,348	3,091	1,546
Cada persona adicional:	8,177	682	341	315	158

La **Ley Nacional de Almuerzo Escolar Richard B. Russell** exige la información que aparece en esta solicitud. No tiene que brindar la información, pero si no lo hace, no podemos autorizar que su hijo reciba comidas gratuitas o a un precio reducido. Debe incluir los últimos cuatro dígitos del número de Seguro Social del miembro adulto del hogar que firma la solicitud. Los últimos cuatro dígitos del número de Seguro Social no son necesarios si usted envía la solicitud en nombre de un niño en custodia, si indica el número de caso del Programa de Asistencia Nutricional Suplementaria (Supplemental Nutrition Assistance Program, SNAP), el Programa de Asistencia Temporal para Familias Necesitadas (Temporary Assistance for Needy Families, TANF) o el Programa de Distribución de Alimentos en Reservaciones Indígenas (Food Distribution Program on Indian Reservations, FDIPIR) u otro identificador del FDIPIR para su hijo, o si indica que el miembro adulto del hogar que firma la solicitud no tiene número de Seguro Social. Utilizaremos su información para determinar si su hijo es elegible para recibir comidas gratuitas o a un precio reducido, así como para la administración y el cumplimiento de los programas de almuerzo y desayuno. ES POSIBLE que compartamos su información de elegibilidad con programas de educación, salud y nutrición para ayudarlos a evaluar, financiar y determinar los beneficios de sus programas, con auditores para las revisiones del programa, y con personal de fuerzas de seguridad para ayudarles a investigar infracciones en los reglamentos del programa.

De acuerdo con las regulaciones y políticas de los derechos civiles de la Ley Federal de Derechos Civiles y del Departamento de Agricultura de los Estados Unidos (U.S. Department of Agriculture, USDA), está prohibido que el USDA, sus agencias, oficinas y empleados y las instituciones que participan o administran los programas del USDA discriminen según raza, color, origen nacional, sexo, discapacidad, edad o tomen represalias por una actividad anterior sobre los derechos civiles en cualquiera de los programas o actividades manejados o patrocinados por el USDA.

Las personas con discapacidad que necesiten medios alternativos de comunicación para conocer la información del programa (es decir, Braille, letra grande, video con audio, lenguaje estadounidense de señas, etc.), deben comunicarse con la Agencia (estatal o local) donde solicitaron los beneficios. Las personas sordas, con dificultades auditivas, o con discapacidad del habla pueden comunicarse con el USDA a través del servicio federal de retransmisión al (800) 877-8339. Además, la información del programa puede estar disponible en otros idiomas además del inglés.

Para presentar una queja por discriminación, complete el Formulario de quejas por discriminación del Programa del USDA (AD-3027). Encuéntrelo en Internet en [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), en cualquier oficina del USDA o escriba una carta al USDA donde proporcione toda la información solicitada en el formulario. Si desea obtener una copia del formulario de queja, llame al (866) 632-9992. Envíe su formulario completo o carta al USDA por:

- (1) Correo postal: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410
- (2) Fax: (202) 690-7442; o
- (3) Correo electrónico: [program.intake@usda.gov](mailto:program.intake@usda.gov)

Esta institución ofrece igualdad de oportunidades.



**Free & Reduced Price School Meals Family Application** – complete one application per household Attachment C: 2020-21

Return Completed Application to: **Holdrege Public Schools, 505 14<sup>th</sup> Ave, PO Box 2002, Holdrege, NE 68949**

**Part 1: Children in School**

List names of all children in school (First, Middle Initial, Last). If all children listed are foster, skip to Part 4 to sign the form. If some of the children are foster or are homeless, migrant or runaway children, complete all steps of the application.	Grade	Name of School Child Attends	Check all that apply:	
			Foster Child	Homeless, Migrant, Runaway
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

**Part 2: Assistance Programs – SNAP, TANF or FDIPIR Benefits**

Enter **MASTER CASE NUMBER** if household qualifies for SNAP, TANF or FDIPIR:  
(Social Security numbers, Medicaid numbers and EBT numbers are not accepted.) Skip to Part 4

**Part 3: Total Household Gross Income – You must tell us how much and how often.**

<b>1. Household Members</b> List everyone in the household, current income each person earns in whole dollars (no cents) & how often. Entering "0" or leaving the income field blank certifies no income to report. A foster child's personal use income must be listed.	<b>2. Gross Income (before taxes) and How Often it was Received</b>					
	Earnings from Work before deductions		Public Assistance, Child Support, Alimony		Pensions, Retirement and All Other Income	
	Income	How often	Income	How often	Income	How often

Total Number of Household Members: (Children and Adults) \_\_\_\_\_ Last four digits of Social Security Number (SSN) of the adult signing this form: XXX – XXX – \_\_\_\_\_ Check if no SSN

**Part 4: Adult Signature and Contact Information – An adult household member must sign the application.**

*"I certify (promise) that all information on this application is true and that all income is reported. I understand that this information is given in connection with the receipt of Federal funds and that school officials may verify (check) the information. I am aware that if I purposely give false information, my children may lose meal benefits and I may be prosecuted under applicable State and Federal laws."*

Sign here: \_\_\_\_\_ Print name: \_\_\_\_\_ Date: \_\_\_\_\_  
 Street Address (if available): \_\_\_\_\_ Zip: \_\_\_\_\_ Daytime Phone: \_\_\_\_\_

**Part 5: Children's Ethnic and Racial Identities – Optional**

**Check one Ethnic Identity:** – and – **Check one or more Racial Identities:**

Hispanic or Latino       Asian       Black or African American       Native Hawaiian or other Pacific Islander  
 Not Hispanic or Latino       White       American Indian or Alaskan Native

**Do Not Fill Out the Section Below - For School Use Only**

Annual Income Conversion:      Weekly X 52;      Every 2 weeks X 26;      Twice a month X 24;      Monthly X 12

Total Household Size: \_\_\_\_\_

Total Income: \_\_\_\_\_ per \_\_\_\_\_  
 Year    Month    2 X Mo    Every 2 Wks    Week

<input type="checkbox"/> Free <input type="checkbox"/> Income <input type="checkbox"/> Categorically eligible: <input type="checkbox"/> SNAP/TANF/FDIPIR <input type="checkbox"/> Foster Child <input type="checkbox"/> Homeless/Migrant/Runaway: (Official Documentation Required at School)	<input type="checkbox"/> Reduced <input type="checkbox"/> Denied Reason for denial: <input type="checkbox"/> Income too high <input type="checkbox"/> Incomplete application
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Signature of Determining Official: \_\_\_\_\_ Date Approved: \_\_\_\_\_

**FOR THE VERIFICATION PROCESS ONLY**

Signature of Confirming Official: _____	Date Confirmed: _____	Date Withdrawn From School: _____
Signature of Verifying Official: _____	Date Verified: _____	

Your children may qualify for free or reduced price meals if your household income falls at or below the limits on this chart.

FEDERAL INCOME CHART for School Year 2020-21					
Household size	Yearly	Monthly	Twice per Month	Every Two Weeks	Weekly
1	23,606	1,968	984	908	454
2	31,894	2,658	1,329	1,227	614
3	40,182	3,349	1,675	1,546	773
4	48,470	4,040	2,020	1,865	933
5	56,758	4,730	2,365	2,183	1,092
6	65,046	5,421	2,711	2,502	1,251
7	73,334	6,112	3,056	2,821	1,411
8	81,622	6,802	3,401	3,140	1,570
Each additional person:	8,288	691	346	319	160

The **Richard B. Russell National School Lunch Act** requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number are not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Temporary Assistance for Needy Families (TANF) Program or Food Distribution Program on Indian Reservations (FDPIR) case number or other FDPIR identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals and for administration and enforcement of the lunch and breakfast programs. We may share your eligibility information with education, health and nutrition programs to help them evaluate, fund or determine benefits for their programs, auditors for program reviews and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410

(2) Fax: (202) 690-7442; or

(3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.